

Storm Day Procedures

1. **Storm in the morning:**

i. The decision to cancel an individual bus run can be made by the driver. The driver shall contact the bus garage and ensure that the parents on the route are informed. The school principal and the Transportation Supervisor shall also be informed. The Transportation Supervisor or designate will ensure that the cancellation is broadcast on CFRY (et al).

Rev. 8 Jan 02(89)

ii. A decision to cancel all buses for a particular school or area will be made by the Superintendent or Transportation Supervisor and may involve consultation with the principal and local trustee(s). The drivers shall ensure that the parents on the route are informed.

Rev. 8 Jan 02(89)

iii. A decision to cancel all buses in the entire division is made by the Superintendent, Transportation Supervisor, or Chair of the Board. CFRY (et al) and principals will be informed.

Rev. 8 Jan 02(89)

2. **Day Storm:**

i. If a storm occurs after buses have delivered students to school in the morning and the Superintendent or Transportation Supervisor or designate feel that it is unsafe to run the buses due to hazardous conditions, the students will be billeted as per billeting instructions. The school principal will be informed. School personnel will make necessary arrangements to care for the students for whom there are no previous billeting instructions. School personnel will either arrange billeting or keep the students in the school. Parents may pick up their children. Other children may be released on instructions from their parents. **Rev. 8 Jan 02(89)**

If buses cannot make their regular evening run, the decision shall be made at approximately 2:00 p.m. CFRY (et al) will be informed. The bus drivers will ensure that the parents on their bus route are informed. **Rev 8 Jan 02(89)**

ii. No buses will leave on extra-curricular trips when travel is not recommended by RCMP, weather advisories or warnings have been issued for either the area in which the school is located, or the area to which the bus is traveling. The principal or designate is expected to confirm weather conditions before the trip leaves.

iii. All extra-curricular activities will be cancelled on days that schools are closed.

iv. If a bus run is cancelled for the morning run it will be assumed the bus will not run for the afternoon run, unless otherwise announced.

Storm Billeting Procedures

Referred to Principals

Division policy requires that all bus students have storm billets. In the event that buses are unable to run, schools will follow the following procedures for billeting of students;

- 1 The decision to billet will be made by 2:00 p.m. and will be broadcast on CFRY in accordance with the division's Storm Policy. Schools will be advised of the decision.
- 2 All students will remain in school until the normal dismissal time unless picked up either a parent or storm billet. Parents may authorize their child to be released to another parent by telephone.
- 3 Schools will advise storm billets by telephone that buses are not running and that students will be sent to their homes after school is dismissed. Billets may be asked to specify how they want students to get to their homes.

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