

The Student Personal Skill Coach:

- 1) Supports
 - a) Students in the areas of:
 - i) Social skills issues (i.e. conflict resolution, anger management, communication skills)
 - ii) Personal skills affecting academics (i.e. self-esteem issues, organization, stress management, etc.)
 - iii) Peer relationships (friendship skills, emotional intelligence training, etc.)
 - iv) Support to facilitate inclusion in extra curricular activities (i.e. field trips, extra curricular clubs, etc.)
 - v) Personal skills (i.e. nutrition, hygiene, etc.)
 - b) School personnel in the areas of:
 - i) Assisting students to achieve academic success (i.e. helping organize projects, coaching students in the classroom in the application of skills taught, etc.)
 - ii) Implementing IEP strategies and BIP's
 - iii) Making home visits to encourage student attendance or work completion or use of interpersonal or intrapersonal strategies being taught
 - c) Parents in the areas of:
 - i) Providing information re skills being taught
 - ii) Supporting parents in using those skills taught at school in the home
 - iii) Making parents aware of upcoming school activities and events that their child might participate in
 - iv) Providing transportation to school appointments or events
- 2) Outline of Duties - Student Personal Skills Coach will:
 - a) Promote student academic success within the school setting through coaching students in developing their interpersonal and intrapersonal skills. This maybe done individually with a student, in small groups or in the classroom.
 - b) Support students to remain in school and in improving their attendance.
 - c) Communicate openly with students, school personnel, and parents/caregivers about skills being worked on and strategies being used.
 - d) Participate in school team meetings as required by the Division Social Work Clinician, principal and/or resource teacher.
 - e) Strive to be a positive and effective role model for students and parents.
 - f) Act as a voice for students and parents in school team meetings when those students or parents have difficulty communicating their needs or concerns.
 - g) Maintain a record of:
 - i) Student's progress and growth in the area of interpersonal and intrapersonal skills
 - ii) Strategies being taught and/or implemented
 - iii) Yearend summarization of work done with the student
 - h) Other duties as assigned by the school team
- 3) Qualifications:
 - a) Minimum of a recognized counseling certificate/diploma in conjunction with a Grade 12 diploma
 - b) Demonstrated experience in working successfully with children and youth with social/emotional and interpersonal skill difficulties.

- c) Demonstrated knowledge and experience in working with youth from multicultural backgrounds
- d) Demonstrated knowledge of and use of behavioural approaches.
- e) Ability to take direction from, collaborate and work cooperatively with school based teams
- f) Knowledge of and/or experience in areas of observing and recording behaviour
- g) A commitment to engage in in-service training for professional development.
- h) Possession of own transportation and valid driver's license
- i) First Aid training is required.
- j) Criminal record check and child abuse registry check will be required.