

Para School Support Worker

1. Works With:

Parents/caregivers

- support
- student successes
- awareness
- liaison

School Personnel

- as liaison between school and home
- makes home visits
- interprets home problems
- works in areas of human relations
- as liaison for counsellors
- cultural awareness

Communities

- community councils
- human relations
- liaison
- public relations

Students

- nutrition
- referral and/or support
- legal problems
- academics
- social issues
- family relationships
- cultural development
- group activities/sessions
- fieldtrips

2. Job Descriptions:

The Para-School Support Worker promotes behavioural change and personal growth in students who exhibit social and emotional difficulties and assists these students to achieve success within the school setting and in the community. The Para-School Support Worker is under the supervision of the Student/Family Counsellor with daily direction provided by the school principal in consultation with the resource teacher. The performance of the Para-School Support Worker will be evaluated by the Student Family Counsellor in consultation with the principal(s) and resource teacher(s).

Qualifications

1. Grade 12 and a minimum of a counseling certificate/diploma
2. Demonstrated experience in working successfully with students with social/emotional difficulties.
3. Demonstrated knowledge and experience in working with youth from multi-cultures.
4. Demonstrated knowledge and use of behavioural approaches.
5. Ability to take direction from, collaborate and work cooperatively with school-based teams.
6. Knowledge and/or experience in the areas of observing, recording and consulting.
7. A commitment to engage in in-service and training for personal development.
8. Possession of own transportation and a valid driver's license.
9. First Aid training is required.

3. Outline of duties:

Para-School Support Worker will:

1. Promote behavioural change in students that will assist them in their academic success within the school setting and support them in remaining in school. Intervention will be provided through individual or small group sessions.
2. Maintain open communication with students, parent/guardians, and school personnel to meet students' needs.
3. Act as advocate for student and family, and participate in the school based team meetings in regard to individual student educational program planning and behavioural program planning.
4. Play a mediating role when appropriate where students, parents, the school system are in conflict.
5. Organize and supervise recreational activities (e.g. athletics, games, crafts, camping, outdoor education) with an emphasis on culture, socialization, and self-reliance under the direction of the school-based team.
6. Strive to be a positive and an effective role model.
7. Promote lifeskills, social skills, and career programs
8. Maintain consult notes relating to:
 - a) Student social/emotional progress and growth
 - b) Intervention strategies
 - c) Summarization of work done with a student
9. In consultation with school/family counsellor, other duties may be assigned.