

[Policy Home](#)[Section I Index](#)  
[Policy IHAK](#)

### Community Service Credit

Pine Creek School Division believes it is important that our students contribute to the well being of our communities. In recognition of this contribution through volunteering the school division will grant students up to 1 credit, which can be used toward earning a graduation diploma. The credit earned will be considered a Student Initiated Project (SIP). In order to earn a credit the student must provide written documentation that they have voluntarily participated in a community service activity.

### Student: Roles and Responsibilities

To obtain a Community Service SIP credit a student is required to:

1. Discuss the credit opportunity with his/her parent/guardian and provide the school with a completed Parent/Guardian Approval Form.
2. Indicate his/her intention to participate in a community service activity with the purpose of SIP credit to the Principal prior to beginning the activity and prior to October 15<sup>th</sup> of the year they will earn the credit.
3. Discuss with the Principal the anticipated civic skills, knowledge and attitudes they expect to obtain as a result of the community service activity. This will serve as a preliminary discussion as to whether the school will recognize the community service for credit and what level that might be at.
4. Participate in the community service activity for a minimum of 110 hours for one credit and 55 hours for one-half credit. The student with the community organization will keep track of the hours contributed.
5. A student may earn only 1 credit for Community Service. The level of the credit granted will be determined by the level of the civic skills, knowledge and attitudes obtained by the student in the community service activity. This will have been evaluated by the school prior to the commencement of the activity and confirmed upon the completion of the community service activity.
6. Provide the school with documentation from the community service organization indicating that the student did participate, when they participated, the number of hours contributed by the student and the civic skills, knowledge and attitudes obtained in the community service activity.
7. Understand that in evaluating the community service activity prior to the commencement of the activity the school is only evaluating the civic skills, Knowledge and attitudes to be obtained in the activity. The school is not evaluating the hazards, which may be associated with the activity. Neither the school, the school division, nor Manitoba Education Training and Youth will be liable for any injury to the student or any damage to or loss of property of the student caused by or in any way related to the student's participation in the community services activity.
8. Assume along with parents/guardians the responsibility for safety. It is expected that the student will discuss with his/her parent/guardian any safety concerns they might have. It is expected that they will exercise discretion and jointly investigate the organization or group's liability insurance coverage for volunteers before deciding to participate in the community service activity.

9. Understand that withdrawal from the community services activity is possible at any time for any reason.
10. Understand that a community services credit is not available for assisting members of ones immediate family.
11. Understand that a Community Services Credit is an optional Credit.
12. Understand that in order to be eligible for a Community Services Credit the activity must be totally voluntary and that no remuneration or honorarium can be accepted.
13. Understand that court imposed community service cannot be used for credit.

#### School Roles and Responsibilities (Administrators and Teachers)

Schools are expected to:

1. Make parents including the Advisory Council if it exists aware of the Community Service Credit Option.
2. Notify students and teachers of the community services credit option.
3. Provide Parent/Guardian Approval Forms available to students who wish to participate and make decisions about whether to approve or not.
4. Recognize a Community Service Credit Option SIP that has been recognized by another school or school division.
5. Record the Community Services Credit using the Code 8977 provided by Manitoba Education and report completion as either Pass / Fail to the Department.