

PROGRAMS

STUDENT SERVICES

IHB

Pine Creek School Division Student Services Program will strive to provide for all students in the division, appropriate educational programming that fosters their participation in the learning and social life of the school.

Provision of student services in Pine Creek School Division will be guided by Student Services Procedures as outlined under: **OPERATIONS: Division**

EARLY IDENTIFICATION

IHBAA

Pine Creek School Division is committed to identifying students with exceptional learning needs as early as possible in their education.

In the Kindergarten Screening Process, clinicians will identify students requiring a referral for a specialized assessment. Parental consent is not required for the initial screening process.

Refer to: **OPERATIONS: Division: Student Services:**
-Program Services, Identification

Age Requirement for Kindergarten Enrolment

IHBIAB

The Pine Creek School Division kindergarten admission policy shall be that a child must be five years of age on or before December 31 in order to enrol for the fall term of that year.

11 Jul 74(5); Rev 22 Dec 80; Rev 1 Nov 82(742)

Adult Students

IHDA

Adults who have reached an age three years beyond the age majority require Board approval to enroll in Pine Creek School Division.

9 Feb 88(120)

Class Size

IIB

Pine Creek School Division attempts to keep class size at a reasonable and manageable level at all Grade levels in order to promote quality instruction. The division also recognizes that economics demands that class size be maintained at a level that will promote efficiency.

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INDIVIDUALIZED PROGRAMS

IIJ

Individual Education Plans

In keeping with the policy of the school division regarding student placement, Individual Education Plans are written for students when:

- The student has exceptional learning needs requiring student specific outcomes that are additions to, different from, or exceed the curricular outcomes
- The student receives Special Needs Funding LII or III
- The student is determined to be eligible for the English as an Additional Language (E) designation, the Modified (M) course designation, or the Individualized Programming (I) designation in Senior 1 to Senior 4.

Refer to:

OPERATIONS: Division: Student Services:

-Program Services

-Levels of Support

-Support Delivery Options

Extra Curricular Programs – Community Coaches

IJOBA

A community coach may be approved to coach the team if there is not a teacher who is part of the school staff that possesses the necessary skill.

SCHOOL RELATED ACTIVITIES Special Needs

IJOE

Pine Creek School Division will take reasonable measures to ensure that school-related activities such as field trips, assemblies and sports days accommodate the needs of all students while appropriately managing risk.

Volunteers in Schools

IJOC

Principals are encouraged to use volunteers within the schools.

ASSESSMENT and REPORTING

IKAE

Teachers are expected to provide instruction and assessment of progress based on the curriculum for every student in their classrooms. This must include differentiated instruction and adaptations to assist the students to meet expected learning outcomes.

Refer to: **OPERATIONS: Schools:** Student Evaluation & Welfare:
Student Evaluation and Reporting of Student progress

Teachers play a key role in identifying the need for further assessment. They must identify when a student is having difficulty meeting the expected learning outcomes once adaptations and differentiated instruction have been demonstrated to be insufficient. Divisional Student Services procedures for assessment and programming will then be followed.

Refer to: **OPERATIONS: Division:** Student Services: Collaborative Assessment

Challenge for Credit Option

IKCA

Students in Pine Creek School Division may challenge for credit following outlined procedures.

Substitution of Credits in Unusual Circumstances

IKCB

A principal may authorize substitution of a maximum of two (2) alternate credits for compulsory courses within Senior 1 to Senior 4.

Pine Creek Network and Internet Access Policy

IMBD

Information technology systems are intended for educational or research purposes and for conducting valid school business.

Cell Phones / Walkie Talkies etc.

IMN

In order to maintain an orderly classroom and a good learning environment, these devices are not to be used inside the school during school hours for personal use.