

Board Meeting Minutes



1st Regular Board Meeting of 2018-2019
September 13, 2018 at 5:30 pm

PRESENT: Chairperson: M. Craik;
Vice-Chairperson: D. Toews;
Trustees: D. Barber, A. Jarema, W. Toth, S. Voesenek

ALSO PRESENT: Superintendent B. Lyons,
Secretary-Treasurer R. Winters

REGRETS: NIL

1. The 1st regular Board meeting of 2018/19 was called to order by M. Craik at 5:34 p.m.

2. Agenda Presentation

Resolution # 1 – D. Toews/S. Voesenek

That the Agenda of the 1st regular meeting of September 13, 2018 be approved as presented.

- Carried

3. Minutes from the Previous Regular Meeting

Resolution # 2 – S. Voesenek/D. Toews

That the minutes of the 19th regular meeting of June 21, 2018 be adopted as circulated.

- Carried

Resolution # 3 – D. Toews/S. Voesenek

That the Board move into Committee of the Whole In Camera session.

- Carried

4. Committee of the Whole In Camera Reports

- a. Human Resources Personnel Report
- b. Senior Administration Report

Superintendent:

- NIL

Secretary-Treasurer:

- Senior Admin MasterCard Statements
- Senior Admin Expense Claims

- c. Senior Administration Evaluation Process Update

Resolution # 4 – A. Jarema/W. Toth

That the Board move out of Committee of the Whole In Camera session.

- Carried

Resolution # 5 – W. Toth/A. Jarema

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution # 6 – S. Voesenek/D. Toews

That the Joint Personnel Report In-Camera Report be adopted as presented.

- Carried

Resolution # 7 – D. Toews/S. Voesenek

That the Joint Senior Administration Report be adopted as presented.

- Carried

5. Standing Committees:

- a. Policy Committee – no report
- b. Strategic Planning Committee – no report
- c. Negotiations Committee – no report

- d. Liaison Committee – no report
- e. Community Engagement Committee
 - i. Committee Chairperson, A. Jarema presented minutes from August 22, 2018 Community Engagement Committee meeting

6. Community Committee Reports

- a. Glad-West Rec Commission
 - i. Trustee, W. Toth presented report from August 7, 2018 meeting
- b. Heartland Rec Commission – no report
- c. Happy Rock Building Fund Committee – no report

Chairperson M. Craik called a 10-minute recess at 6:08 p.m.

7. Senior Administration Report

Superintendent:

- i. WMCI Out of Province Field Trip Request
- ii. Minister of Education – Letter re Early Development Instrument
- iii. MB Education and Training – TMO Grant 2018/19
- iv. PCSD Enrolment as at Friday, September 7, 2018
- v. Division-wide PD Day Agenda – Friday, September 28, 2018
- vi. Early Years Evaluation (EYE) Reporting in PCSD
- vii. Response to Intervention (RTI) Workshop – September 13 & 14, 2018
- viii. Supervision and Evaluation Procedures
- ix. Provincial Electoral Boundaries Notice
- x. Schedule of school visits
- xi. Designated Superintendent procedure update
- xii. By-law for Religious Instruction during 2018/19 at MacGregor Elementary School
- xiii. Signed petition fulfilling requirement for Religious Exercises during 2018/19 at Plumus Elementary School

Secretary-Treasurer:

- i. MSBA 2018/19 membership fees
- ii. MSI/WFG 2018/19 insurance renewal
- iii. Municipality of Westlake-Gladstone public hearing re. Gladstone Elementary site development planning
- iv. 2017/18 Donation at June 30, 2018
- v. Division vehicle – plan for repurposing
- vi. PCSD Board Annual Work Plan – Draft
- vii. Parent Councils of PCSD schools – annual correspondence
- viii. MB Procurement Services Branch re. tendering requirements
- ix. atrieveERP implementation update
- x. 2nd October meeting date change required, due to Trustee Election
- xi. MSBA MUST Fund 2018/19
- xii. Upcoming Dates – Trustee Election:
 - Nomination period, Sep 12-18, 2018
 - PCSD Orientation Sessions, Oct 29-31, 2018
 - Inaugural meeting of the Board, Nov 1, 2018
 - MSBA Trustee Orientation Sessions, Nov 29-30, 2018

Notice of Motion – D. Toews/S. Voesenek

That By-Law 5-18 in accordance with Manitoba School Act, Section 80(2), permission for Religious Instruction to be provided for 2018-19 school year at MacGregor Elementary School, be read a first time.

Resolution # 8 – W. Toth/A. Jarema

That approval in principle be granted for WMCI's Out-of-Province Field Trip: Grades 11-12, March Spring Break 2021.

- Carried

Resolution # 9 – W. Toth/A. Jarema

That the Board approve a change of date for its 4th Regular Board Meeting from October 25 to October 22, 2018.

- Carried

8. Correspondence to Tuesday, September 11, 2018

Alma Mitchell, MASBO – June 20, 2018

- *K. Cameron Letter (Red River Valley SD)*

MSBA Divisional Mail – June 21, 2018

- *Final Outcomes of 2018 Mark Dick of Memorial Scholarship Award*

MSBA Divisional Mail – June 21, 2018

- *Treaty Lands and Indigenous Territories and Recognition*

MCI Parent Council – June 22, 2018

- *June 4, 2018 Meeting Minutes*

P. Wiebe, MSBA Region 2 – June 26, 2018

- *Advocacy Group*

MSBA Divisional Mail – June 28, 2018

- *2018 Resolutions to the Minister*
- *Transportation Manager External*

MSBA Divisional Mail – July 5, 2018

- *Sunrise School Division Secretary Treasurer Job Posting*

MSBA Divisional Mail – July 5, 2018

- *Advocacy Ad*

Manitoba News Release – August 16, 2018

- *Province Provides Update on New School Construction*

MSBA Divisional Mail – August 16, 2018

- *MEMO Talking about amalgamation - Winnipeg Free Press Editorial*

MSBA Divisional Mail – August 23, 2018

- *Board Election Resources*

Internal PCSD Email – August 31, 2018

- *New Employee Web Portal Access*

P. Wiebe, MSBA Region 2 – September 2, 2018

- *Advocacy Group*

MSBA Divisional Mail – September 4, 2018

- *2018 Manitoba Electoral Divisions Boundaries Commission*

Newsletter for Distribution – September 6, 2018

- *GES September Newsletter*

MSBA Divisional Mail – September 7, 2018

- *Manitoba School Boards Association*

Internal PCSD Email – September 7, 2018

Via Chair

Turtle Mountain School Division – June 26, 2018

- *Re: Response to MSBA Letter dated June 14, 2018*

Resolution # 10 – D. Toews/S. Voesenek

That the Correspondence to Tuesday, September 11, 2018 be received as information.

- Carried

9. Manitoba School Boards Association – NIL

10. Schedule of Events:

Municipality Westlake-Gladstone Public Hearing	Sept 18, 2018	9:00 a.m.
Policy Committee Meeting	Sept 27, 2018	TBD
2 nd Regular Board Meeting 2018/19	Sept 27, 2018	5:30 p.m.
Division-wide PD Day @ WMCI	Sep 28, 2018	9:00 a.m.
Heartland Rec Commission Meeting	Oct 1, 2018	6:45 p.m.
Community Engagement Committee	Oct 3, 2018	9:30 a.m.
Strategic Planning Committee	Oct 3, 2018	11:00 a.m.
Glad West Rec Commission Meeting	Nov 6, 2018	1:00 p.m.

11. Committee of the Whole – NIL

12. M. Craik adjourned the meeting at 8:12 p.m.

Chairperson

Secretary-Treasurer