

Board Meeting Minutes



2nd Regular Board Meeting of 2018-2019
September 27, 2018 at 5:30 pm

PRESENT: Chairperson: M. Craik;
Vice-Chairperson: D. Toews;
Trustees: D. Barber, A. Jarema, S. Voesenek

ALSO PRESENT: Superintendent B. Lyons,
Secretary-Treasurer R. Winters

REGRETS: Trustee: W. Toth

1. The 2nd regular Board meeting of 2018/19 was called to order by M. Craik at 5:30 p.m.

2. Agenda Presentation

Resolution # 11 – D. Barber/D. Toews

That the Agenda of the 2nd regular meeting of September 27, 2018 be approved as presented.

- Carried

3. Minutes from the Previous Regular Meeting

Resolution # 12 – A. Jarema/D. Barber

That the minutes of the 1st regular meeting of September 13, 2018 be adopted as circulated.

- Carried

Resolution # 13 – S. Voesenek/D. Barber

That the Board move into Committee of the Whole In Camera session.

- Carried

4. Committee of the Whole In Camera Reports

- a. Human Resources Personnel Report
- b. Senior Administration Report

Superintendent:

- NIL

Secretary-Treasurer:

- Senior Admin MasterCard Statements
- Senior Admin Expense Claims

Resolution # 14 – D. Toews/D. Barber

That the Board move out of Committee of the Whole In Camera session.

- Carried

Resolution # 15 – D. Barber/S. Voesenek

That the Joint Human Resources Report be approved as presented by Human Resources.

- Carried

Resolution # 16 – D. Barber/D. Toews

That the Joint Senior Administration In-Camera Report be adopted as presented.

- Carried

5. Standing Committees:

- a. Policy Committee Report - Committee Chairperson, S. Voesenek
 - September 27th Meeting Minutes reviewed
 - Proposed revisions to organizational chart
 - Proposed revisions to decision-making matrix
- b. Strategic Planning Committee – no report
- c. Negotiations Committee – no report
- d. Liaison Committee – no report
- e. Community Engagement Committee – no report

Resolution # 17 – D. Barber/A. Jarema

That the Policy Committee Report be adopted as presented.

- Carried

Resolution # 18 – D. Toews/D. Barber

That revisions to the Pine Creek School Division Organizational Chart be adopted as presented.

- Carried

Resolution # 19 – S. Voesenek/D. Barber

That Pine Creek School Division's Decision-Making Matrix be adopted as presented.

- Carried

6. Community Committee Reports

- Glad-West Rec Commission – no report
- Heartland Rec Commission – no report
- Happy Rock Building Fund Committee – no report

7. Correspondence to Tuesday, September 25, 2018 – *Attached*

Manitoba News Release – September 13, 2018

- *Major Addition and Renovation Projects at Manitoba Schools*

Manitoba News Release – September 13, 2018

- *Province Invests in Public School Infrastructure Upgrades*

Secretary-Treasurer, Robyn Winters – September 20, 2018

- *Notice of Election - Pine Creek 2018*

MSBA Divisional Mail – September 20, 2018

- *Provincial Executive Highlights*
- *Manitoba Education Response 2018 Resolutions*
- *Letter to Hon. Morneau PC*

MSBA Divisional Mail – September 20, 2018

- *CAA Newsletter*
- *Fire Safety in Educational Facilities*

Manitoba Education and Training – September 20, 2018

- *Information Bulletins and Policies and Procedures for Provincial Tests 2018-2019*

MSBA Divisional Mail – September 24, 2018

- *Collective Bargaining*
- *CPI Unemployment Rate, Regional Trends*

Correspondence Via Chair

Minister of Education and Training– September 15, 2018

- *Serious Incident Reporting - Letter and Form*

Teen Mental Health Organization – September 20, 2018

- *Cannabis Resources*

Resolution # 20 – A. Jarema/D. Barber

That the Correspondence to Tuesday, September 25, 2018 be received as information.

- Carried

Chairperson M. Craik called a 15-minute recess at 6:30 p.m.

8. Manitoba School Boards Association

- Letters of Support to MSBA Provincial Executive – attached

9. Schedule of Events:

Divisional PD Day @ WMCI	Sep 28, 2018	9:00 a.m.
Heartland Rec Commission Meeting	Oct 1, 2018	6:45 p.m.
Strategic Planning Committee Meeting	Oct 3, 2018	9:00 a.m.
Community Engagement Meeting	Oct 3, 2018	11:00 a.m.
Finance and Audit Committee Meeting	Oct 11, 2018	C.O.W.
Glad West Rec Commission Meeting	Nov 6, 2018	1:00 p.m.

Resolution # 21 – D. Barber/ A. Jarema

That the Board move into Committee of the Whole In Camera session.

- Carried

Resolution # 22 – A. Jarema/S. Voeselek

That the Board move out of Committee of the Whole In Camera session.

- Carried

10. Senior Administration Report

Superintendent:

- i. By-Law 4-18 Religious Instruction at Austin Elementary School
- ii. MCI Special and Out of Province Field Trip Request
- iii. Report on Student Suspensions
- iv. Division PD Day Agenda - September 28, 2018
- v. Administrative Council Meeting September 26, 2018
- vi. French Revitalization Report
- vii. Plan for Continuous Improvement
- viii. Designated and Alternate Designated Superintendent

Secretary-Treasurer:

- i. 2018-19 Nursery School Letters of Understanding for Use of School
 - Austin Sidney Nursery Program
 - Gladstone Nursery School
 - MacGregor Nursery School
- ii. 2018-19 Contract Agreement for Canteen Services
 - MacGregor Collegiate
- iii. 2018-19 Parent Council Communication
- iv. Notice of Election – Ward 3 Election, Austin & Area
 - Polls Established – AES October 15, 2018 Advanced Poll and Austin Senior’s Center with Municipality Poll on October 24, 2018 Election Day
 - Board Orientation Sessions
 - Private Citizen Request re Forum for Campaign Opportunity
- v. Regular Board Meeting of November 8th – Date Change to Thursday, November 1st to correspond with Inaugural Meeting of Board (P.S.A. 29(1))
- vi. June 30, 2018 Financial Statement Audit Review
 - Auditor visits occurred on September 17th and 25th
 - June 30, 2018 financial position presented
 - Review of Operating Fund Accumulated Surplus
 - Review of Capital Reserves

Administrative Procedures Report:

- i. Senior Administration Report on changes to administrative procedures during 2018/19 review of administrative procedures.

Resolution # 23 – D. Barber/D. Toews

That the Joint Senior Administration Report be adopted as presented.

- Carried

Resolution # 24 – D. Toews/D. Barber

That By-Law 4-18 in accordance with Manitoba School Act, Section 80(2), permission for Religious Instruction to be provided for 2018-19 school year at MacGregor Elementary School, be read a second time.

- Carried

Resolution # 25 – S. Voeselek/D. Barber

That approval in principle be granted for MCI's Out-of-Province Field Trip: Grades 9-12, April 25-29, 2019.

- Carried

Resolution # 26 – S. Voeselek/D. Barber

That the Board designate Kim Young as Designated Superintendent and Steven Williams as Alternate Designated Superintendent per Division Administration Procedures.

- Carried

Resolution # 27 – S. Voeselek/D. Barber

That the 5th regular Board meeting of 2018/19 be rescheduled from November 8 to November 1, 2018.

- Carried

11. Committee of the Whole Agenda - NIL

12. M. Craik adjourned the meeting at 9:27 p.m.

Chairperson

Secretary-Treasurer