

THE PINE CREEK SCHOOL DIVISION

2nd Regular Board Meeting of 2017-2018

September 28, 2017 at 5:30 pm

MINUTES

PRESENT: Chairperson: M. Craik;
Trustees: D. Barber, A. Jarema, D. Toews, W. Toth, S. Voesenek;

ALSO PRESENT: Superintendent B. Lyons, Secretary-Treasurer R. Winters, Transportation Coordinator D. Hickey

REGRETS: Trustee: T. Teichroeb

1. The 2nd regular Board meeting of 2017/18 was called to order by M. Craik at 5:30 p.m.
2. Additions to the Agenda

Resolution #23 – W. Toth/D. Toews

That the Agenda of the 2nd regular meeting of September 28, 2017 be approved as presented.

- Carried

3. Minutes from the Previous Regular Meeting

Resolution #24 – S. Voesenek/D. Barber

That the minutes of the Inaugural Meeting of the 2017/18 school year on September 14, 2017 be adopted as circulated.

- Carried

Resolution #25 – S. Voesenek/D. Barber

That the minutes of the 1st regular meeting of September 14, 2017 be adopted as circulated.

- Carried

4. Committee of the Whole

Resolution #26 – A. Jarema/W. Toth

That the Board resolve into Committee of the Whole discussion.

- Carried

a. Operations – Transportation

- i. Bus Driver Salaries Discussion
- ii. Route no. 38 Competition
- iii. Multiple Pickup Requests

b. Business and Finance

- i. Financial Reporting
- ii. June 30, 2017 Review
 - School Budgets and Student Services Grants Carry Forward Review
 - Community Support Employment Proposal Carry Forward
 - Within Division and Extra-Curricular Budgets Review
 - Additional Reserve Appropriations
 - MNP Audit Presentation – Booked October 26, 2017
- iii. Extra-Curricular Travel Cost Review

c. Policy and Planning

- i. Notice of Motion:
 - Policy BE and Regulation BE-R; redundant to by-law; for repeal
 - Policy CCA Organizational Chart
- ii. Resolution:
 - Policy GBCB Travel Allowance Revision
 - Regulation GBCB-R Travel Allowance; for repeal
 - Policy DFCA Small Enrolment Hutterian School; for repeal
- iii. Discussion:
 - Corporate and Business Sponsorship in Schools

- International Travel/Out-of-Province Travel Policy and Regulation changes
- Policy Manual Review Process

d. Public Relations

- i. Review of Committee Goals
- ii. Press Release Review

Resolution #27 – D. Toews/S. Voesenek

That the Committee of the Whole discussion end and the Board return to regular meeting.

- Carried

Resolution #28 – S. Voesenek/A. Jarema

That the Finance Report totaling \$260,731.33, including Cheques 37181 - 37263 and Vouchers ending in the digits 3313 - 3350, be approved as presented by the Secretary-Treasurer.

- Carried

Resolution #29 – W. Toth/A. Jarema

That the Board designate surplus to carry forward \$10,000 for the Community Support Special Needs position from the 2016/17 budget.

- Carried

Resolution #30 – A. Jarema/W. Toth

That the Board allocate an additional \$100,000 to the Bus Reserve fund, as of June 30, 2017.

- Carried

Resolution #31 – S. Voesenek/D. Barber

That the Board allocate an additional \$25,000 to the Accessibility Reserve fund, as of June 30, 2017.

- Carried

Notice of Motion – D. Barber/A. Jarema

Policy BE and Regulation BE-R Board Meeting Procedures, for repeal.

- Carried

Notice of Motion – D. Toews/D. Barber

Re-organization of Policy CCA, Organizational Chart.

- Carried

Resolution #32 – S. Voesenek/D. Barber

That Policy GBCB, Travel Allowance, be revised as presented.

- Carried

Resolution #33 – A. Jarema/S. Voesenek

That Regulation GBCB-R, Travel Allowance, be repealed.

- Carried

Resolution #34 – D. Toews/D. Barber

That Policy DFCA, Small Enrolment Hutterian School, be repealed.

- Carried

Resolution #35 – W. Toth/D. Toews

That the Board authorize Senior Administration to publish the Board's Press Release of September 28, 2017.

- Carried

Chairperson M. Craik called a ten-minute recess at 7:25.

5. Manitoba School Boards Association

- a. Division Dispatch recommended to Trustees to view: "Getting your Message Out"

6. Schedule of Events:

Divisional PD – MES	Sep 29, 2017	9:00 a.m.
Happy Rock Building Fund	Oct 4, 2017	7:00 p.m.
Workplace Health & Safety Committee	Oct 5, 2017	9:00 a.m.
3 rd Regular Board Meeting 2017/18	Oct 12, 2017	5:30 p.m.
Accessibility Committee Meeting	Oct 23, 2017	9:00 a.m.
MSBA Region 2 Fall Meeting	Oct 26, 2017	9:30 a.m.
Glad-West Rec Commission Meeting	Nov 7, 2017	4:30 p.m.

7. Senior Administration Reports

a. Superintendent Report

- i. By-law for religious instruction at MES in 17/18; petition received
- ii. Trustee participation in Divisional PD Day on September 28, 2017
- iii. Staff appreciation and long-service recognition, change in presentation
- iv. Admin Council Meetings' Format

Resolution #36 – W. Toth/D. Toews

That By-Law 5-17 in accordance with Manitoba School Act, Section 80(2), permission for Religious Instruction to be provided for 2017-18 school year at MacGregor Elementary School be read a second and final time.

- Carried

b. Secretary/Treasurer Report

- i. Debenture – Progress Claim No. 1, Gladstone Elementary Roof Project
- ii. Universal Student Accident Insurance Program 2017/18
- iii. Fall Capital D Tour Schedule
- iv. Nursery School Agreements 2017/18
- v. Public Schools Finance Board – reserve fund approvals

Notice of Motion – D. Toews/A. Jarema

That By-Law 6-17, providing for the issue of debenture in the amount of \$430,100 for the Gladstone Elementary School roof and partial wall envelope replacement be read a first time.

- Carried

Resolution #37 – D. Barber/A. Jarema

That the Letter of Understanding between the MacGregor Nursery School and Pine Creek School Division be approved and signed.

- Carried

Resolution #38 – D. Toews/S. Voeselek

That the Letter of Understanding between the Austin Sidney Nursery School and Pine Creek School Division be approved and signed.

- Carried

8. Workplace, Safety & Health Committee

No Report

9. Accessibility Committee

No Report

10. Negotiations Committee

No Report

11. Board Correspondence to Wednesday, September 27, 2017:

Manitoba News Release – September 15, 2017

- *Province Proclaims The Protecting Children (Information Sharing) Act*

MSBA – September 15, 2017

- *MSBA E-Bulleting*
- *Horatio Alger Canadian Scholarship Program*

- *Memo re: Fair Dealing Guidelines of the Copyright Act*
- *Patrol Information*

Region 2 Director – September 15, 2017

- *Region 2 Meeting (October 26, 2017)*

Manitoba News Release – September 19, 2017

- *Wishart Announces Eight-Classroom Addition at Amber Trails Community School*

Agassiz MLA Eileen Clarke – September 21, 2017

- *Pre-budget Invite*

MSBA – Divisional Mail for September 21, 2017

- *Getting your message out*
- *Memo re Waiver and Release of Liability and Indemnity Agreement*
- *Memo re MSBA Pension Plan for Non-Teaching Employees Changes*
- *Memo re MSBA Strategic Priorities and Workplan 2017-18*
- *School Patrols Event*
- *Peace Literacy Meet and Greet Invitation*

MES PAC Meeting Minutes – September 21, 2017

- *MES AGM Minutes*
- *MES PAC Minutes*

MAPC – September 11, 2017

- *Empowering Parents*

Manitoba Education and Training – September 2017

- *Information Bullets for Provincial Tests*
- *Policies and Procedures for Provincial Test*

Manitoba Education and Training – September 2017

- *Release of Creating Racism-Free Schools through Critical/Courageous Conversations on Race and the parent companion document Critical/Courageous conversations on Race: What Your Child is Learning at School and How You Can Help*

Manitoba Education and Training

- *Reserve Funds*

Resolution #39 – S. Voesenek/D. Barber

That the Correspondence to Wednesday, September 27, 2017 be received as information.

- Carried

Resolution #40 – D. Toews/A. Jarema

That the Board move into In Camera session.

- Carried

12. In Camera Session:

- a. Human Resources Personnel Report
- b. Superintendent Report
 - i. Violent Incident Report
 - ii. School Suspensions
 - iii. Hold & Secure
- c. Secretary-Treasurer Report
 - i. Non-resident Agreement 2017/18
 - ii. MSBA MUST Fund Application Denial
 - iii. Senior Administration Expenses
- d. Board Self-Survey Results Review

Resolution #41 – W. Toth/D. Toews

That the Board move out of In Camera session.

- Carried

Resolution #42 – D. Barber/S. Voeselek

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution #43 – W. Toth/A. Jarema

That the Board accept the notice of resignation from Trustee T. Teichroeb, effective October 31, 2017.

- Carried

13. M. Craik adjourned the meeting at 8:58 p.m.

Chairperson

Secretary-Treasurer