

Board Meeting Minutes



3rd Regular Board Meeting of 2018-2019

October 11, 2018 at 5:30 pm

PRESENT: Chairperson: M. Craik;
Vice-Chairperson: D. Toews;
Trustees: D. Barber, S. Voesenek

ALSO PRESENT: Superintendent B. Lyons,
Secretary-Treasurer R. Winters

REGRETS: Trustees: A. Jarema, W. Toth

1. The 3rd regular Board meeting of 2018/19 was called to order by M. Craik at 5:30 p.m.

2. Agenda Presentation

Resolution # 28 – D. Toews/D. Barber

That the Agenda of the 3rd regular meeting of October 11, 2018 be approved as amended.

- Carried

3. Minutes from the Previous Regular Meeting

Resolution # 29 – D. Toews/S. Voesenek

That the minutes of the 2nd regular meeting of September 27, 2018 be adopted as circulated.

- Carried

4. Presentation of Audited Financial Statement – 5:30 pm

Amber Kirkup, Meyers Norris Penny

Chairperson M. Craik called a 10-minute recess at 6:16 p.m.

Resolution # 30 – D. Barber/S. Voesenek

That the Board move into Committee of the Whole In Camera session.

- Carried

5. Committee of the Whole In Camera Reports

a. Human Resources Personnel Report

b. Senior Administration Report – *no report*

Resolution # 31 – D. Barber/S. Voesenek

That the Board move out of Committee of the Whole In Camera session.

- Carried

Resolution # 32 – S. Voesenek/D. Toews

That the Joint Personnel Report be approved as amended by Human Resources.

- Carried

6. Standing Committees:

a. Policy Committee – no report

b. Strategic Planning Committee – Chairman, D. Barber

i. October 3, 2018 Committee Minutes

ii. "Pine Creek's Vision & Focus 2017-2020" Review

c. Negotiations Committee – no report

d. Liaison Committee – no report

e. Community Engagement Committee – Chairperson, D. Barber /for A. Jarema

i. October 3, 2018 Committee Minutes

Resolution # 33 – S. Voesenek/D. Barber

That the Strategic Planning Committee Report be adopted as presented.

- Carried

Resolution # 34 – D. Toews/S. Voesenek

That the Board adopt the updated Pine Creek's Focus and Vision 2017-2020 as presented.

- Carried

Resolution # 35 – D. Barber/S. Voesenek

That the Community Engagement Committee Report be adopted as presented.

- Carried

7. Community Committee Reports

- Glad-West Rec Commission – no report
- Heartland Rec Commission – no report
- Happy Rock Building Fund Committee – no report

8. Senior Administration Report

Superintendent:

- Research Summer for School Division and Participants
- September Enrollment
- Workplace Safety and Health Committee Report – October 4, 2018
- Report on September 28 Division PD Day
- Upcoming Budget Workshop for Principals at November ACM
- French Early Start Programming
- Current Student Teachers in PCSD
- New Division Vehicle
- School Visits Review

Secretary-Treasurer:

- Operating surplus review, 2017-18 School Budget carry forwards
- GES site presentations – Oct 2nd (staff) and 4th (PAC)
- Operations Reporting at upcoming October 22, 2018 meeting
- Maintenance Tours of Schools

Administrative Procedures Report:

- Senior Administration report on changes to Administrative Procedures:
 - Significant Revisions
 - 1.02 Workplace Safety and Health
 - 1.03 Respect for Human Diversity, Sexual Orientation and Gender Identity
 - 1.05 Smoke and Tobacco Free Environment
 - 1.08 Accessibility
 - 1.10 Internet Technology Acceptable Use
 - 2.01 Distribution of Materials in Schools
 - 2.03 Code of Conduct Providing a Safe and Caring School Environment
 - 2.08 Parent Advisory Councils
 - 3.08 Job Descriptions
 - Additions
 - NIL
 - Deletions
 - BID Travel Accident Insurance (duplicate to GDBD – now 1.06 Travel Accident Insurance Procedure)

Resolution # 36 – D. Toews/D. Barber

That the Joint Senior Administration Report be adopted as presented.

- Carried

Resolution # 37 – D. Barber/S. Voesenek

That By-Law 5-18 in accordance with Manitoba School Act, Section 80(2), permission for Religious Instruction to be provided for 2018-19 school year at MacGregor Elementary School, be read a second time.

- Carried

9. Correspondence to Tuesday, October 9, 2018

Manitoba Association of Parent Councils – September 28, 2018

- 2018-2019 Membership

MSBA Divisional Mail – October 1, 2018

- Winnipeg Free Press Opinion Piece
- Important Information – School Safety Patrol
- Patrol Movie Poster
- Elections Canada Resources Descriptions
- Elections Canada Resources Pamphlet
- Retirement Party Poster

MSBA Divisional Mail – October 1, 2018

- Respect in School – Access Instructions

MSBA Divisional Mail – October 1, 2018

- Minimum Wage Increase effective October 1, 2018

Manitoba Government News Release – October 2, 2018

- Province Invests in Pilot Project to Educate Teachers, Families on Keeping Children Safe from Victimization

MSBA Divisional Mail – October 9, 2018

- Advocacy Initiative Overview
- ACSM Water Quality Testing Memo
- Elections Canada Resources
- Call for Nominations and Resolutions 2019
- 2018 Safe Grad Seminar Info
- Insurance Name Change
- MSBA Survey

Manitoba News Release – October 9, 2018

- Province Opens Nominations for Excellence in Education Awards

Resolution # 38 – S. Voesenek/D. Toews

That the Correspondence to Tuesday, October 9, 2018 be received as information.

- Carried

10. Manitoba School Boards Association – NIL

11. Schedule of Events:

4 th Regular Board Meeting 2018/19	Oct. 22, 2018	5:30 p.m.
School Board Election – PCSD Ward 3	Oct. 24, 2018	8:00 a.m.
PCSD Trustee Orientation Session #1	Oct. 29, 2018	6:00 p.m.
PCSD Trustee Orientation Session #2	Oct. 30, 2018	9:30 a.m.
Inaugural Meeting 2018/19	Nov. 1, 2018	5:30 p.m.
5 th Regular Board Meeting 2018/19	Nov. 1, 2018	
Glad West Rec Commission Meeting	Nov. 6, 2018	1:00 p.m.
MSBA Trustee Orientation Workshops	Nov. 29 & 30	
Board Maintenance Tour of Buildings	November	TBD

Chairperson M. Craik called a 10-minute recess at 8:45 p.m.

Resolution # 39 – S. Voesenek/D. Barber

That the Board move into Committee of the Whole session.

- Carried

12. Committee of the Whole

- a. Finance & Audit Committee

Resolution # 40 – D. Toews/D. Barber

That the Board move out of Committee of the Whole session.

- Carried

Resolution # 41 – D. Barber/S. Voesenek

That the Board appropriate accumulated surplus at June 30, 2018 to the following capital reserves: \$140,000 Bus Reserve; \$20,000 Gladstone Elementary Gymnasium Reserve; \$25,000 Accessibility Reserve; \$85,000 Capital Betterments to School Buildings Reserve; \$175,000 Gladstone Site Development Reserve; and \$30,000 Plumas Elementary Gymnasium Floor Replacement Reserve.

- Carried

Resolution # 42 – D. Toews/D. Barber

That the audited financial statement for the year ended June 30, 2018 be approved and submitted to the Schools' Finance Branch.

- Carried

13. M. Craik adjourned the meeting at 9:37 p.m.

Chairperson

Secretary-Treasurer