

THE PINE CREEK SCHOOL DIVISION

3rd Regular Board Meeting of 2017-2018

October 12, 2017 at 5:30 pm

MINUTES

PRESENT: Chairperson: M. Craik;
Trustees: D. Barber, A. Jarema, D. Toews, S. Voesenek;

ALSO PRESENT: Superintendent B. Lyons, Secretary-Treasurer R. Winters, Workplace Health & Safety Officer B. Gaiser, Maintenance Coordinator R. Tritthart

REGRETS: Trustee: T. Teichroeb, W. Toth

1. Additions to the Agenda

Resolution #44 – D. Barber/S. Voesenek

That the Agenda of the 3rd regular meeting of October 12, 2017 be approved as presented.

- Carried

2. Minutes from the Previous Regular Meeting

Resolution #45 – D. Toews/D. Barber

That the minutes of the 2nd regular meeting of September 28, 2017 be adopted as amended.

- Carried

3. Workplace, Health & Safety Report

a. MacGregor Collegiate Shops Safety Upgrades

B. Gaiser left the meeting.

4. Maintenance Report

a. Five Year Capital Plan – MES Building Envelope Issues

b. PSFB Capital Projects – GES Roof Replacement Progression and Rain Water Leaders

c. Divisional Maintenance Projects Updates

d. Snow Removal Tenders Presentation

e. Data Class M Electrical License Completion

f. Photo Presentation of ongoing and completed projects in PCSD buildings

R. Tritthart left the meeting.

5. Senior Administration Reports

a. Superintendent Report – *Attached*

b. Secretary/Treasurer Report – *Attached*

Resolution #46 – D. Toews/D. Barber

That approval in principle be granted for MCI's Out-of-Province Field Trip: Grade 9-12, March 20-30, 2019.

- Carried

Resolution #47 – S. Voesenek/D. Barber

That the Letter of Understanding between the Gladstone Nursery School and Pine Creek School Division be approved and signed.

- Carried

6. Accessibility

No Report

7. Negotiations

No Report

8. Community Committee Reports

a. Glad-West Rec Commission

b. Heartland Rec Commission

- i. Heartland Futures (Portage) has a program to help students with small business
- ii. Community Use of schools in AES often, but MES and MCI not as often due to schools' schedules
- c. Happy Rock Building Fund Committee
 - i. Update provided on current fundraising status

9. Correspondence

MSBA – September 27, 2017

- *E-Bulletin*
- *MSBA Fall Trustee Education Workshop*
- *Assistant Superintendent*

Region 2 Meeting – October 2, 2017

- *Meeting October 26, 2017*

Heartland Rec – October 3, 2017

- *Meeting Minutes – September 25, 2017*

MSBA – October 4, 2017

- *Fall Regional Meeting Package*

MSBA – October 5, 2017

- *Horatio Alger Cnd. Scholarship*
- *Partners in Education Conference Registration*
- *Assistant Superintendent Ad*
- *Safe Grad Seminar Info*

Minister of Educations and Training – October 2017

- *Manitoba's Excellence in Education Awards, 2017/2018*

- a. Board discussed Manitoba's Excellence in Education Awards 2017/18

Resolution #48 – A. Jarema/D. Toews

That the Correspondence to Wednesday, October 11, 2017 be received as information.

- Carried

Resolution #49 – D. Barber/S. Voesenek

That the Board move into In Camera session.

- Carried

10. In Camera Reports

- a. Human Resources Personnel Report
- b. Superintendent Report
 - i. Acting Principals 2017/18
- c. Secretary-Treasurer Report
No Report

Resolution #50 – A. Jarema/D. Toews

That the Board move out of In Camera session.

- Carried

Resolution #51 – D. Toews/A. Jarema

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution #52 – S. Voesenek/D. Barber

That Employee #100698 may rescind the 0.15 FTE Leave of Absence for the 2017-18 school year effective October 10, 2017.

- Carried

Resolution #53 – S. Voesenek/A. Jarema

That the Board allocate accumulated surpluses in the amount of \$60,975 to support the plan put into place to address the enrolment needs at Gladstone Elementary School in 2017/18.

- Carried

Chairperson M. Craik called a ten-minute recess at 7:18.

11. Manitoba School Boards Association

- a. Region 2 October 26, 2017 Meeting Agenda Review
- b. MSBA Convention March 2018 – Raffle Prizes
- c. MSBA Fall Workshop – Nov 17, 2017 Attendance

12. Schedule of Events:

Accessibility Committee Meeting	Oct 23, 2017	9:00 a.m.
Heartland Rec Commission Meeting	Oct 23, 2017	6:45 p.m.
MSBA Region 2 Fall Meeting	Oct 26, 2017	9:30 a.m.
4 th Regular Board Meeting 2017/18	Oct 26, 2017	5:30 p.m.
Glad-West Rec Commission Meeting	Nov 7, 2017	4:30 p.m.
Liaison Committee Meeting	Nov 13, 2017	4:00 p.m.
MSBA Fall Workshop	Nov 17, 2017	9:00 a.m.

Resolution #54 – D. Toews/D. Barber

That the Board resolve into Committee of the Whole discussion.

- Carried

13. Committee of the Whole

- a. Operations – 2017/18 Snow Removal Tenders
- b. Business and Finance
 - i. Financial Reporting
 - ii. Cheque/Voucher Process Review
 - iii. June 30, 2017 Surplus (Deficit) Review
 - iv. 2018/19 Budget Process Timeline Draft Review
 - v. Extra-Curricular Travel Cost Review
- c. Policy and Planning
 - i. International Travel/Out of Province Travel Discussion
 - ii. Corporate and Business Sponsorship in Schools Discussion
 - iii. Policy Manual Review Discussion
- d. Public Relations
 - i. Press Release
 - ii. Pine Creek Corner
 - iii. 2017/18 Public Relations Budget
 - iv. Discussed further ideas for promotion

Resolution #55 – D. Barber/S. Voesenek

That the Committee of the Whole discussion end and the Board return to regular meeting.

- Carried

Resolution #56 – S. Voesenek/D. Barber

That the Board accept the following tenders for 2017/18 snow removal contracts:

Keystone Concrete for Austin Elementary and the Bus Garage;

Gladstone Transport for Division Office, William Morton Collegiate and Gladstone Elementary;

Ladeana's Lawn & Snow for MacGregor Collegiate and MacGregor Elementary.

- Carried

Resolution #57 – D. Barber/S. Voesenek

That the Finance Report totaling \$254,570.98 including cheques 37264 to 37275 be approved as presented by the Secretary-Treasurer.

- Carried

Resolution #58 – D. Toews/A. Jarema

That the Board set the 2017/18 annual bus fee for extra-curricular travel at \$1.50 per loaded kilometer.

- Carried

Resolution #59 – A. Jarema/S. Voeselek

That the Board allocate accumulated surpluses in the amount of \$15,000 to support the budget proposal for the Board Administration's Public Relations Committee in 2017/18.

- Carried

14. M. Craik adjourned the meeting at 9:38 p.m.

Chairperson

Secretary-Treasurer