

THE PINE CREEK SCHOOL DIVISION
4th Regular Board Meeting of 2017-2018
October 26, 2017 at 5:30 pm
MINUTES

PRESENT: Chairperson: M. Craik;
Trustees: D. Barber, A. Jarema (phone), D. Toews, W. Toth, S. Voesenek;

ALSO PRESENT: Superintendent B. Lyons, Secretary-Treasurer R. Winters, HR/Executive Assistant M. Fehr;

REGRETS: Trustee: T. Teichroeb

1. Additions to the Agenda

Resolution #60 – D. Toews/S. Voesenek

That the Agenda of the 4th regular meeting of October 26, 2017 be approved as presented.

- Carried

2. Minutes from the Previous Regular Meeting

Resolution #61 – S. Voesenek/W. Toth

That the minutes of the 3rd regular meeting of October 12, 2017 be adopted as circulated.

- Carried

3. Presentation to the Board

- a. J. Arnold (MB School Boards Assn) & I. Loewen
- b. E2G Policy Manual Project Overview

M. Fehr left the meeting.

Chairperson M. Craik called a ten-minute recess at 6:37.

4. Presentation to the Board

- a. B. Key (Meyers Norris Penny)
- b. June 30, 2017 Audited Financial Statement

S. Voesenek left the meeting.

5. Senior Administration Reports

- a. Superintendent Report
 - i. School Closure – LES
 - ii. Camera System Installation – Locked Doors
- b. Secretary-Treasurer Report
 - i. Nursery School 2017/18 Agreement – PES

6. Workplace Health & Safety Committee

- a. October 5, 2017 Committee Meeting Minutes Review
 - i. Edit required on minutes

7. Accessibility Committee

- a. October 23, 2017 Committee Meeting Cancelled
- b. Legislation Requirement - Customer Service Regulation Draft Review

8. Negotiations Committee – *No Report*

9. Community Committee Reports - *Community Partnerships*

- a. Glad-West Rec Commission – *W. Toth*
 - i. Review of summer programming and discussion on GWRC meeting format
- b. Heartland Rec Commission
 - i. MB Theatre Centre is using MCI gym; many programs running in PCSD schools, when school schedules allow
- c. Happy Rock Building Fund Committee
 - i. Lottery draw date November 4, 2017; committee hopes to build soon

10. Correspondence

MSBA – October 11, 2017

- *E-Bulletin*

Minister of Education – October 11, 2017

- Election as Chair

WMCI PAC – October 12, 2017

- September Meeting Minutes

AES PAC – October 17, 2017 & October 18, 2017

- September Meeting Minutes
- October Meeting Minutes

MSBA – October 17, 2017

- Meet and Greet with Dr. Paul K. Chappell

Manitoba News Release – October 19, 2017

- Province Announces Major Addition, Renovation at École Dugald School

Policy Review – October 21, 2017

- Documents from MSBA

Resolution #62 – D. Toews/W. Toth

That the Correspondence to Wednesday, October 25, 2017 be received as information.

- Carried

Resolution #63 – D. Toews/W. Toth

That the Board move into In Camera session.

- Carried

11. In Camera Reports

- Human Resources Personnel Report
- Superintendent Report – *No Report*
- Secretary-Treasurer Report
 - Senior Administration Expenses, as per Regulation DKC-R2

Resolution #64 – D. Barber/W. Toth

That the Board move out of In Camera session.

- Carried

Resolution #65 – W. Toth/D. Toews

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution #66 – D. Toews/W. Toth

That the Board void the Limited Term Teacher Contract between Pine Creek School Division and Employee #1237 effective October 26, 2017.

- Carried

12. Manitoba School Boards Association

- Region 2 October 26, 2017 Meeting
 - Pine Creek SD Trustees sent regrets due to road conditions
- MSBA 2018 Spring Convention
 - B. Lyons to seek raffle prizes from PCSD schools

13. Schedule of Events:

Fall Maintenance Tours	Nov 6 & 7, 2017	see schedule
Glad-West Rec Commission Meeting	Nov 7, 2017	4:30 p.m.
5 th Regular Board Meeting 2017/18	Nov 9, 2017	5:30 p.m.
Liaison Committee	Nov 13, 2017	4:00 p.m.
MSBA Fall Workshop	Nov 17, 2017	9:00 a.m.
Heartland Rec Commission Meeting	Nov 20, 2017	6:15 p.m.
Workplace Health and Safety	Dec 7, 2017	9:00 a.m.

Resolution #67 – D. Barber/W. Toth

That the Board resolve into Committee of the Whole discussion.

- Carried

14. Committee of the Whole

- a. Operations – Maintenance
 - i. Maintenance Tour Schedule – Nov 6 & 7, 2017
 - ii. 2018/19 Capital D Budget Requests – 2017 Tour
- b. Business and Finance
 - i. Financial Statement June 30, 2017
 - ii. 2018/19 Budget Planning - PAC Survey Results
- c. Policy and Planning
 - i. For Notice of Motion:
 - o ACE-R3 The Accessible Standard for Customer Service Draft
 - ii. For Resolution:
 - o BE, BE-R Board Meeting Procedures
 - o CCA Organizational Chart
 - iii. For Discussion
 - o Corporate and Business Sponsorship in Schools
 - o Policy manual and Administration procedures – review process
- d. Public Relations
 - i. Press Release – Draft Review
 - ii. Pine Creek Corner – articles from school newsletters
 - iii. Website Upgrades ahead
 - iv. Parent Council November 9, 2017 Forum – 2018 School Board Elections

Resolution #68 – W. Toth/D. Toews

That the Committee of the Whole discussion end and the Board return to regular meeting.

- Carried

Resolution #69 – D. Toews/W. Toth

That the Finance Report totaling \$521,060.99 including cheques 37276 to 37350 and vouchers ending in the digits 3351 to 3398 be approved.

- Carried

Resolution #70 – D. Barber/D.Toews

That the audited Financial Statements for the year ended June 30, 2017 be approved and submitted to the Schools Finance Board.

- Carried

Resolution #71 – D. Toews/W. Toth

That By-Law 6-17, providing for the issue of debenture in the amount of \$430,100 for the Gladstone Elementary School roof and partial wall envelope replacement be read a second and final time.

- Carried

Notice of Motion – D. Toews/W. Toth

That Regulation ACE-R3, The Accessible Standard for Customer Service, be adopted as presented.

Notice of Motion – D. Barber/D. Toews

That the Board adopt a Board and Senior Administration Constraints and Decision-making Matrix within a Board Governance model.

Resolution #72 – D. Toews/W. Toth

That Policy BE and Regulation BE-R Board Meeting Procedures, for repeal.

- Carried

Resolution #73 – D. Barber/D. Toews

That Policy CCA, Organizational Chart, be revised as presented.

- Carried

Resolution #74 – D. Toews/W. Toth

That the Board hire a policy consultant to facilitate moving to a Board Governance model.

- Carried

15. M. Craik adjourned the meeting at 9:05 p.m.

Chairperson

Secretary-Treasurer