

Board Meeting Minutes



7th Regular Board Meeting of 2018-2019

December 13, 2018 at 5:30 pm

PRESENT: Chairperson: D. Toews;
Vice-Chairperson: M. Craik;
Trustees: D. Barber, S. Campbell, R. Chambers, and S. Voesenek;

ALSO PRESENT: Superintendent: B. Lyons,
Secretary-Treasurer: R. Winters
Principal, A. Warkentin
Principal, K. Young
Student Services Coordinator, L. Nichol

REGRETS: Trustee: R. Savitzky

1. The 7th regular Board meeting of 2018/19 was called to order by D. Toews at 5:30 p.m.

2. Agenda Presentation

Resolution # 83 – R. Chambers/D. Barber

That the Agenda of the 7th regular meeting of December 13, 2018 be approved as circulated.

- Carried

3. Minutes from the Previous Regular Meeting and minutes from the Inaugural meeting
(missed on Nov. 22nd agenda)

Resolution # 84 – D. Barber/M. Craik

That the minutes of the 6th regular meeting of November 22, 2018 be adopted as circulated.

- Carried

Resolution # 85 – S. Voesenek/S. Campbell

That the minutes of the Inaugural Meeting of November 1, 2018 be adopted as circulated.

- Carried

4. Internal Presentations to Board

a. Admin Council Report: Principals, Alan Warkentin (GES) & Kim Young (AES)

Chairperson D. Toews called a 20-minute recess at 5:55 p.m.

b. Student Services Report: Student Services Coordinator, Lesley Nichol

c. Education Programming Report: Student Services Coordinator, Lesley Nichol

Chairperson D. Toews called a 5-minute recess at 7:10 p.m.

Resolution # 86 – S. Campbell/R. Chambers

That the Board move into Committee of the Whole In Camera session.

- Carried

5. Committee of the Whole In Camera Reports

a. Human Resources Personnel Report

b. Senior Administrative Report

Resolution # 87 – M. Craik/R. Chambers

That the Board move out of Committee of the Whole In Camera session.

- Carried

Resolution # 88 – D. Barber/S. Voesenek

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution # 89 – R. Chambers/S. Campbell

That the Board retroactively grant Employee # 103254 a Leave of Absence for October 17, 22, and 24, 2018 as per Article 5:03 a) of the Collective Agreement between PCSD and PCTA.

- Carried

Resolution # 90 – M. Craik/D. Barber

That the Board retroactively grant Employee # 102237 a Leave of Absence for October 18, 22, and 23, 2018 as per Article 17:01 of the Collective Agreement between PCSD and CUPE Local #3344.

- Carried

Resolution # 91 – R. Chambers/S. Campbell

That the Board retroactively grant Employee # 102387 a Leave of Absence for October 5 and November 2, 2018 as per Article 17:01 of the Collective Agreement between PCSD and CUPE Local #3344.

- Carried

Resolution # 92 – M. Craik/S. Campbell

That the Board retroactively grant Employee # 103069 a Leave of Absence for November 7 and 14, 2018 as per Article 17:01 of the Collective Agreement between PCSD and CUPE Local #3344.

- Carried

Resolution # 93 – S. Campbell/R. Chambers

That the Board grant Employee # 102464 a Leave of Absence for January 15, 2019 as per Article 17:01 of the Collective Agreement between PCSD and CUPE Local #3344.

- Carried

Resolution # 94 – M. Craik/D. Barber

That the Joint Senior Administration In-Camera Report be adopted as presented.

- Carried

6. Senior Administration Reports

Superintendent Report:

- a. For Information:
 - i. MASS Leadership Development Workshop – January 17 and 18, 2019
 - ii. Respect In School (RIS)
 - iii. November Enrolment
 - iv. Minister of Education re Surplus School Space
 - v. WPSH Agenda and Minutes – December 7, 2018
- b. For Discussion/Direction:
 - i. MSBA Convention - call for proposal draft
 - ii. French Revitalization Grant
 - iii. Letter to the Minister of Education – Draft Presentation

Resolution # 95 – R. Chambers/D. Barber

That the Superintendent Report be adopted as presented.

- Carried

Secretary-Treasurer Report:

- a. For Information:
 - i. Advocacy Webpage Follow Up Communication
 - ii. MUST Fund Memo and Guidelines
 - iii. MASBO Presentation on Student Information System Review
 - iv. Summary Budget Consolidation Training Sessions – November 2018
 - v. MB Ombudsman Privacy Breach Resources for Public Bodies Release
- b. For Discussion/Direction:
 - i. 2018-19 FRAME Budget Report

- ii. Senior Admin Meetings with Principals/Management held November 27 – December 5, 2018
 - 2019-20 Projected Enrolment
 - Staffing Formula Administrative Procedure #3.17
 - Effect of Projected Enrolment on Staffing
 - Next Step: Status Quo Budget
- iii. Trustee Mileage and Hourly Claims
 - Inconsistencies within hours claimed
 - Submit claims on regular basis for accuracy in year-to-date reporting
- c. For Board Action:
 - i. WMCI Canteen Agreement 2018/19
 - ii. June 30, 2018 Carry Forward in Addition to 10%
 - LES Application
 - MES Application
 - Colonies Application
 - WMCI Application (SSG)

Resolution # 96 – D. Barber/S. Voesenek

That the Secretary-Treasurer Report be adopted as presented.

- Carried

Resolution # 97 – S. Voesenek/M. Craik

That the Board approve the additional carry forward request on the Langruth Elementary School budget in the amount of \$1,500.

- Carried

Resolution # 98 – S. Voesenek/R. Chambers

That the Board approve the additional carry forward request of the MacGregor Elementary School budget in the amount of \$1,150.

- Carried

Resolution # 99 – D. Barber/R. Chambers

That the Board approve the additional carry forward request on the Colony Schools budget in the amount of \$4,816.

- Carried

Resolution # 100 – R. Chambers/S. Campbell

That the Board approve the additional carry forward request of the William Morton Collegiate Student Services budget in the amount of \$1,672.

- Carried

Chairperson D. Toews called a 5-minute recess at 8:35 p.m.

- 7. Standing Committees:
 - a. Policy Committee
 - i. Next Policy Committee meeting – January 10, 2019 at 1:00 p.m.
 - b. Strategic Planning Committee
 - i. Next Strategic Planning Committee meeting – February 5, 2019 at 6:00 p.m.
 - c. Community Engagement Committee – January 3, 2019 at 6:30 p.m.
- 8. Community Committee Reports:
 - a. Glad-West Rec Commission
 - i. December 6, 2018 meeting was cancelled
 - b. Heartland Rec Commission
 - i. December 3, 2018 minutes

- 9. Correspondence to Tuesday, November 20, 2018

Superintendent, Bruce Lyons – November 26, 2018

- *Understanding and Responding to Bullying*

MSBA Divisional Mail – November 26, 2018

- MSBA e-news November 21, 2018
- Call for Workshop Proposals
- LRSD Press Release – Christian Michalik November 21, 2018

MSBA Divisional Mail – November 26, 2018

- Invitation – MSBA Presidential candidate Kelli Riehl

Manitoba News Release – November 26, 2018

- Manitoba Introduces Legislation that would Ensure Fair Access to Public Sector Tenders

WMCI Parent Council – November 26, 2018

- Nov. 19, 2018 PAC Meeting Minutes

PES Parent Council – November 27, 2018

- 2019-2020 Priorities

LES Parent Council – November 28, 2018

- 2019-2020 Priorities

PAC Region 2 Director, Patty Wiebe – November 29, 2018

- 2018 Trustee Profile Survey

Manitoba News Release – November 29, 2018

- Province Announces Major Addition, Renovation at Mitchell Elementary School in Hanover School Division

MSBA Divisional Mail – November 29, 2018

- MSBA Fall Regional Meeting Package – revised

Superintendent, Bruce Lyons – November 30, 2018

- Understanding and Responding to Bullying – Part 2

Manitoba News Release – December 4, 2018

- Province Advises New Whistleblower Protections Come into Effect Dec. 1

Manitoba News Release – December 4, 2018

- Province Announces Major Renovation, Addition for École Noël Ritchot School

MSBA Divisional Mail – December 4, 2018

- CSBA 2019 Congress speaker's proposal

Prairie Rose School Division – December 4, 2018

- Dec. 3, 2018 Board Meeting Highlights

Heartland Recreation Council – December 6, 2018

- Dec. 3, 2018 HRC Meeting Minutes

MSBA Divisional Mail – December 4, 2018

- CSBA 2019 Congress speaker's proposal

Secretary-Treasurer, Robyn Winters – December 8, 2018

- Manitoba Ombudsman releases new privacy breach resources for public bodies and trustees

MSBA Divisional Mail – December 8, 2018

- CSBA 2019 Congress speaker's proposal
- MSBA Memo – Local Voices Campaign
- Manitoba Ombudsman releases new privacy breach resources for public bodies and trustees
- Memo to Boards – PIDA Designated Officers

LES Parent Council – December 10, 2018

- Sept. 20, 2018 PAC Meeting Minutes
- Nov. 22, 2018 PAC Meeting Minutes

Secretary-Treasurer, Robyn Winters – December 10, 2018

- The Local Choices Local Voices Campaign

Resolution # 101 – S. Voesenek/S. Campbell

That the Correspondence to Tuesday, December 11, 2018 be received as information.

- Carried

- 10. Manitoba School Boards Association
 - a. Municipality Engagement – Letter Template and Resources
 - b. Local Voices – MLA Template
 - c. Questions regarding Local Voices Campaign
 - i. *Response due December 14th
 - d. Public Interest Disclosure Act (attached)
 - i. Designated Officers Listing Due

11. Schedule of Events:

Community Engagement Committee Meeting	Jan. 3, 2019	6:30 p.m.
Policy Committee Meeting	Jan. 10, 2019	1:00 p.m.
8th Regular Board Meeting 2018/19	Jan. 10, 2019	5:30 p.m.
9th Regular Board Meeting 2018/19	Jan. 29, 2019	5:30 p.m.
Strategic Planning Committee meeting	Feb. 5, 2019	6:00 p.m.

Resolution # 102 – M. Craik/S. Campbell

That the Board move into Committee of the Whole session.

- Carried

12. Committee of the Whole

- a. New Business
 - i. Effective and Efficient Board Governance (D. Toews)
 - ii. January 2019 Board Meeting Dates (R. Chambers)

Resolution # 103 – S. Campbell/R. Chambers

That the Board move out of Committee of the Whole session.

- Carried

Resolution # 104 – S. Voesenek/D. Barber

That the Board Meeting continue past 10:00 p.m.

- Carried

Resolution # 105 – M. Craik/S. Campbell

That the Board move into Committee of the Whole session.

- Carried

- b. Community Engagement Committee – Whole Board Discussions
 - i. Trustee Participation in Parent Council Meetings (S. Voesenek)
 - ii. Follow up from Darren McKee Presentation at MSBA November 30th
- c. Strategic Planning Committee – Whole Board Session
 - i. SWOT Analysis Activity

Resolution # 106 – R. Chambers/S. Campbell

That the Board move out of Committee of the Whole session.

- Carried

Resolution # 107 – D. Barber/S. Voesenek

That the Board change the date of the second (9th 18/19 meeting) January meeting to Tuesday, January 29, 2019.

- Carried

Resolution # 108 – R. Chambers/S. Campbell

That the Board approve a change to the Community Partnership representative as discussed.

- Carried

Resolution # 109 – R. Chambers/D. Barber

That the Board designate the Division's Secretary-Treasurer as the designated officer under the Public Interest Disclosure Act.

- Carried

13. D. Toews adjourned the meeting at 10:25 p.m.

Chairperson

Secretary-Treasurer