

THE PINE CREEK SCHOOL DIVISION

7th Regular Board Meeting of 2017-2018

December 14, 2017 at 5:30 pm

MINUTES

PRESENT: Chairperson: M. Craik;
Trustees: D. Barber, A. Jarema, D. Toews , W. Toth

ALSO PRESENT: Superintendent B. Lyons, Secretary-Treasurer R. Winters,
Student Services Coordinator L. Nichol

REGRETS: Trustee: S. Voeselek

1. The 7th regular Board meeting of 2017/18 was called to order by M. Craik at 5:30 p.m.
2. Additions to the Agenda

Resolution #107 – Toth/Toews

That the Agenda of the 7th regular meeting of December 14, 2017 be approved as presented.

- Carried

3. Minutes from the Previous Regular Meeting

Resolution #108 – Jarema/Toth

That the minutes of the 6th regular meeting of November 23, 2017 be adopted as circulated.

- Carried

4. Student Services Report – Student Services Coordinator, L. Nichol presented

L. Nichol left the meeting at 6:28 pm.

5. Senior Administration Report
 - a. Superintendent:
 - i. Extended Field Trips – MCI & WMCI
 - ii. Enrolment Report at November 30, 2017
 - iii. ADM Meeting – Summit in January
 - iv. Security Installation Update
 - v. uLead Conference – April 2018
 - vi. Report on Public Relations Initiatives
 - b. Secretary-Treasurer:
 - i. GES Roof Debenture – Progress #2
 - ii. Board Administration Year to Date Budget
 - iii. Accounting Program Conversion Update

Notice of Motion – Toews/Toth

That By-Law 7-17, providing for the issue of debenture in the amount of \$654,800 for the Gladstone Elementary School roof and partial wall envelope replacement be read a first time.

- Carried

6. Workplace Health & Safety Committee
 - a. Minutes: December 6, 2017 Meeting
7. Accessibility Committee – *No Report*
8. Liaison Committee
 - a. Minutes: November 13, 2017 Meeting
9. Negotiations Committee – *No Report*
10. Community Committee Reports
 - a. Glad-West Rec Commission – No Report
 - b. Heartland Rec Commission – No Report
 - c. Happy Rock Building Fund Committee – No Report

11. Correspondence to Wednesday, December 13, 2017

Correspondence via Email:

Manitoba News Release – November 24, 2017

- *Province Announces Major Classroom Addition and New Gymnasium at Miles Macdonell Collegiate*

MSBA – November 28, 2017

- *E-news Bulletin*

Austin Parent Council Advisory – November 28, 2017

- *PAC Meeting Minutes of November 27, 2017*

Manitoba News Release – December 1, 2017

- *Wishart Announces Major Addition and Renovation at La Salle School*

Heartland Recreation Commission – December 7, 2017

- *Meeting Minutes – November 20, 2017*

Manitoba News Release – December 5, 2017

- *Manitoba Introduces Measures to Responsibly Control Retail Sales of Cannabis*

Manitoba News Release – December 6, 2017

- *Province Proposes Amendments to Public Interest Disclosure (Whistleblower Protection) Act*

Manitoba News Release – December 6, 2017

- *Province Proposes Changes to Public Sector Compensation Disclosure Act to Increase Transparency and Accountability*

MSBA – December 6, 2017

- *Risk Management*
- *Concerts and Assemblies*
- *Winter Maintenance*
- *TADD Youth Conference*
- *Expansion of Respect in Schools Program*
- *Provincial Summit on Literacy and Numeracy*
- *National Congress on Rural Education in Canada*

MSBAA – December 6, 2017

- *Risk Management of Family Studies and ECE*

MASBO – December 7, 2017

- *Letter for School Divisions regarding School Bus Procurement Process*

LES PAC – December 13, 2017

- *Meeting Minutes – September 25, 2017*

Correspondence via Chairperson:

Manitoba Education and Training – November 2017

- *Middle Years Education in Manitoba: Grades 5 to 8 Students at the Centre*

Minister of Education and Training – December 4, 2017

- *Respect in School (RIS)*

M. Craik drew the Board's attention to the Austin Elementary School PAC Meeting Minutes.

Resolution #109 – Toews/Jarema

That the Correspondence to Wednesday December 13, 2017 be received as information.

- Carried

Resolution #110 – Barber/Toews

That the Board move into In Camera session.

- Carried

12. In Camera Reports

a. Human Resources Personnel Report

b. Senior Administration Report

i. DKC-R2 Senior Admin. Travel and Expenses; Credit Card/Employee Expense Claims

Resolution #111 – Toews/Toth

That the Board move out of In Camera session.

- Carried

Chairperson M. Craik called a 10-minute recess at 7:33 p.m.

Resolution #112 – Barber/Toews

That Employee #421712 may rescind the requested Leave of Absence effective November 19, 2017.

- Carried

Resolution #113 – Toth/Jarema

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

13. Manitoba School Boards Association

- a. Update on the results of the AMM Resolution vote at Nov '17 Convention

14. Schedule of Events:

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|---|-----------------|-----------|
| 8 th Regular Board Meeting 2017/18 | Jan 11, 2018 | 5:30 p.m. |
| Heartland Rec Commission Meeting | Jan 23, 2018 | 6:15 p.m. |
| Glad-West Rec Commission Meeting | Feb 6, 2018 | 4:30 p.m. |
| Workplace Health and Safety | Mar 14, 2018 | 9:00 a.m. |
| MSBA Workshop | Mar 15-16, 2018 | 9:00 a.m. |
| Accessibility Committee Meeting | Apr 23, 2018 | 9:00 a.m. |

Resolution #114 – Toews/Jarema

That the Board resolve into Committee of the Whole discussion.

- Carried

15. Committee of the Whole Agenda

- a. Business and Finance
 - i. Board Meeting Agenda Reporting and Agenda Items
 - ii. 2018-19 Budget Preparations
 - Budget Process Timeline Update
 - Board Administration Status Quo Budget Considerations
 - Staffing Formula Review with 2018-19 Enrolment Projections
 - Tell Your Story Presentation
- b. Policy and Planning
 - i. Decision-making Matrix Review
 - ii. Vision, Mission and Goals Review
 - iii. Notice of Motion: Corporation and Business Sponsorship
 - iv. Resolution: IJOA-R Field Trips
 - v. Policy Manual Review Process and Admin Procedures Review
- c. Public Relations
 - i. Christmas Message from Board
 - ii. Joint Forum feedback
 - iii. Pine Creek Corner Newsletter Items Selection

Resolution #115 – Jarema/Toews

That the Committee of the Whole discussion end and the Board return to Regular Meeting.

- Carried

Notice of Motion – Barber/Jarema

That the Corporation and Business Sponsorship Policy be adopted as presented.

Resolution #116 – Toth/Jarema

That Policy IJOA-R, Field Trips be revised as presented.

- Carried

16. M. Craik adjourned the meeting at 9:33 p.m.

Chairperson

Secretary-Treasurer