

Board Meeting Minutes



8th Regular Board Meeting of 2018-2019
January 10, 2019 at 5:30 pm

PRESENT: Chairperson: D. Toews;
Vice-Chairperson: M. Craik;
Trustees: D. Barber, S. Campbell, R. Savitzky, and S. Voesenek;

ALSO PRESENT: Superintendent: B. Lyons,
Secretary-Treasurer: R. Winters

REGRETS: Trustee: R. Chambers

1. The 8th regular Board meeting of 2018/19 was called to order by D. Toews at 5:30 p.m.

2. Agenda Presentation

Resolution # 110 – M. Craik/R. Savitzky

That the Agenda of the 8th regular meeting of January 10, 2019 be approved as circulated.

- Carried

3. Minutes from the Previous Regular Meeting

Resolution # 111 – D. Barber/S. Voesenek

That the minutes of the 7th regular meeting of December 13, 2018 be adopted as circulated.

- Carried

Resolution # 112 – S. Campbell/D. Barber

That the Board move into Committee of the Whole In Camera session.

- Carried

4. Committee of the Whole In Camera Reports

- a. Human Resources Personnel Report
- b. Senior Administrative In-Camera Report
- c. Senior Administrative Evaluation Update
- d. Ad-hoc Hiring Committee

Resolution # 113 – D. Barber/S. Voesenek

That the Board move out of Committee of the Whole In Camera session.

- Carried

Resolution # 114 – R. Savitzky/M. Craik

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution # 115 – S. Voesenek/D. Barber

That the Joint Senior Administration In-Camera Report be adopted as presented.

- Carried

Resolution # 116 – D. Barber/S. Voesenek

That the Board grant Employee # 100879 a Leave of Absence for January 8, 2019 (half day), and January 9, 2019 (full day); as per Article 17:01 of the Collective Agreement between PCSD and CUPE Local #3344.

- Carried

Resolution # 117 – S. Campbell/D. Barber

That the Board grant Employee # 102262 a Leave of Absence for January 9-11, 2019 as per Article 17:01 of the Collective Agreement between PCSD and CUPE Local #3344.

- Carried

Resolution # 118 – R. Savitzky/M. Craik

That the Board acknowledges the receipt of the retirement notice of Superintendent, Bruce Lyons, effective July 31, 2019.

- Carried

5. Senior Administration Reports

Superintendent Report:

- a. For Information:
 - i. Student suspensions
 - ii. Letter to Minister Kelvin Goertzen
 - iii. 2019 MSBA Annual Convention – TMO
 - iv. December Enrolment

Resolution # 119 – R. Savitzky/M. Craik

That the Superintendent Report be adopted as presented.

- Carried

Secretary-Treasurer Report:

- a. For Information:
 - i. MUST Fund Assessment
 - ii. PCTA Budget Presentation – not occurring due to negotiations
 - iii. Public Sector Compensation Disclosure Act changes
- b. For Discussion/Direction:
 - i. Budget Proposal Template
 - ii. Status Quo Budget presented
- c. For Board Action:
 - i. Revised Budget Timeline:
 - ii. Regular Meeting dates:

Resolution # 120 – D. Barber/S. Voesenek

That the Secretary-Treasurer Report be adopted as presented.

- Carried

Resolution # 121 – D. Barber/S. Voesenek

That the Board change the 10th, 11th, 12th and 13th Regular Board Meeting dates (February and March 2019) to Thursday, February 7, 2019; Thursday, February 21, 2019; Thursday, March 7, 2019; and Thursday, March 21, 2019 respectively.

- Carried

Administrative Procedures:

- a. Significant Revisions:
 - i. 2.04 Extra-Curricular / Field Trips
- b. Additions:
 - i. 3.19 Supervision and Evaluation of Principals – Administrative Manual
 - ii. 2.18 Grading Guidelines

Resolution # 122 – D. Barber/S. Campbell

That the Senior Administration's Report on Updates to the Administrative Procedures be adopted as presented.

- Carried

Chairperson D. Toews called a 10-minute recess at 7:30 p.m.

6. Standing Committees:

- a. Policy Committee – M. Craik
 - i. January 10, 2019 Committee Agenda – cancelled
 - ii. Agenda items for next committee meeting required

b. Community Engagement Committee – R. Savitzky

i. January 3, 2019 Committee Minutes

7. Correspondence to Tuesday, January 8, 2019

Superintendent, Bruce Lyons – December 13, 2018

- Parent’s Guide to Social Media Use for Kids

MSBA Divisional Mail – December 14, 2018

- MSBA Board Chair session 2019
- MSBA Memo – Follow-up on CSBA advocacy re January 2019 changes to the federal Income Tax Act (Dec. 12, 2018)
- MSBA Presidential and Vice-Presidential Holiday Greetings
- MSBA e-news bulletin – Dec. 12, 2018

MSBA Divisional Mail – December 14, 2018

- National Congress on Rural Education Call for Presentations
- Call for Presentation Form – 2019 National Congress on Rural Education
- Swan Valley Ad – December 10 edition
- Manager End User Computing Pembina Trails January 2019

Secretary-Treasurer, Robyn Winters – December 17, 2018

- Glad-West Recreation – Dec. 5, 2018 Minutes
- Glad-West Recreation – Director’s Report

Prairie Rose School Division – December 18, 2018

- Dec. 17, 2018 Board Meeting Highlights

MSBA Divisional Mail – December 20, 2018

- MSBA Executive Highlights – Dec. 8, 2018
- MSBA Memo re media coverage of Local Voices advocacy campaign – Dec. 19, 2018
- School Patrol Newsletter December 2018
- CAA Bulletin (French)

MSBA Divisional Mail – January 4, 2019

- MSBA Memo – Follow-up on various items
- CEO Superintendent of Schools MB Papers Print Ad

Resolution # 123 – M. Craik/R. Savitzky

That the Correspondence to Tuesday, January 8, 2019 be received as information.

- Carried

8. Schedule of Events:

Heartland Rec Commission meeting	Jan. 28, 2019	6:30 p.m.
9 th Regular Board Meeting 2018/19	Jan. 29, 2019	5:30 p.m.
Glad-West Rec Commission	Jan. 30, 2019	6:30 p.m.
Strategic Planning Committee meeting	Feb. 5, 2019	6:00 p.m.
10 th Regular Board Meeting 2018/19	Feb. 7, 2019	5:30 p.m.
Special Budget Meeting	Feb. 12, 2019	5:30 p.m.
11 th Regular Board Meeting 2018/19	Feb. 21, 2019	5:30 p.m.
Public Budget Pres.	Feb. 26, 2019	7:00 p.m.
12 th Regular Board Meeting 2018/19	Mar. 7, 2019	5:30 p.m.
13 th Regular Board Meeting 2018/19	Mar. 21, 2019	5:30 p.m.

Resolution # 124 – S. Voesenek/D. Barber

That the Board move into Committee of the Whole session.

- Carried

9. Committee of the Whole

a. New Business

i. Professional Development Opportunities for Trustees

b. Community Engagement Committee – Whole Board Discussion

i. Updates to Communication Plan:

a. “What a School Board Does”

- b. “Upcoming Budget Planning and Implications of Funding Cuts”
- c. “Provincial Education Review”
- ii. Board’s Communication Plan to include new mediums:
 - a. Facebook Page
 - b. Municipal Council Delegations
- c. Strategic Planning Committee – Whole Board Discussion
 - i. Continuing SWOT Analysis Review

Resolution # 125 – S. Campbell/D. Barber

That the Board move out of Committee of the Whole session.

- Carried

Resolution # 126 – R. Savitzky/S. Campbell

That the Board establish a Facebook page in order to support its Community Engagement initiative of sharing messages from the Board’s communication plan.

- Carried

10. D. Toews adjourned the meeting at 8:44 p.m.

Chairperson

Secretary-Treasurer