

Board Meeting Minutes

9th Regular Board Meeting of 2017-2018
January 25, 2018 at 5:30 pm



PRESENT: Chairperson: M. Craik;
Vice-Chairperson: D. Toews;
Trustees: D. Barber, A. Jarema, W. Toth, S. Voesenek

ALSO PRESENT: Superintendent B. Lyons, Secretary-Treasurer R. Winters

REGRETS: NIL

1. The 9th regular Board meeting of 2017/18 was called to order by M. Craik at 5:30 p.m.
2. Additions to the Agenda

Resolution #128 – Toth/Jarema

That the Agenda of the 9th regular meeting of January 25, 2018 be approved as presented.

- a. Carried

3. Minutes from the Previous Regular Meeting

Resolution #129 – Toews/Toth

That the minutes of the 8th regular meeting of January 11, 2018 be adopted as circulated.

- a. Carried

4. Senior Administration Report

Superintendent:

- i. Security System Protocols
- ii. GES/WMCI 2018-19 Transfer Update
- iii. Provincial French Grant Application
- iv. Healthy Schools Grant 2017/18 Received

Secretary-Treasurer:

- i. Pine Creek Teachers' Association Memorandum of Settlement Finalized
- ii. Request for Modular Classrooms - Upcoming Deadline
- iii. AtrieveERP Conversion Update
 - a. Conversion Timeline
 - b. Recommendation to include Special Purpose Funds
- iv. GES Roof Debenture By-Law 7-17

Resolution #130 – Barber/Voesenek

That the Joint Senior Administration Report be adopted as presented.

- Carried

Board Chair M. Craik excused Trustee A. Jarema from regular meeting (conflict of interest).

Resolution #131 – Voesenek/Barber

That the Memorandum of Settlement, signed on behalf of the Board on January 22, 2018 between Pine Creek School Division and Pine Creek Teachers' Association be accepted.

- Carried

A. Jarema returned to regular meeting.

Resolution #132 – Barber/Voesenek

That the Board authorize the Secretary-Treasurer to draw \$13,500 from surplus to establish Special Purpose Fund accounts into the AtrieveERP program.

- Carried

Resolution #133 – Toth/Toews

That By-Law 7-17, providing for the issue of debenture in the amount of \$654,800 for the Gladstone Elementary School roof and partial wall envelope replacement be read a second and final time.

- Carried

5. Workplace Health & Safety Committee
No Report
6. Accessibility Committee
No Report
7. Liaison Committee
No Report
8. Negotiations Committee
No Report
9. Community Committee Reports
 - a. Glad-West Rec Commission – No Report
 - b. Heartland Rec Commission – No Report (meeting postponed)
 - c. Happy Rock Building Fund Committee
 - i. Upcoming Amateur Talent Night Fundraiser
10. Correspondence to Wednesday, January 24, 2018

MSBA – January 5, 2018

- *CSBA Bulletin*
- *Equal Voice Boot Camp*
- *MERN Winter Forum*
- *Job Posting – Assistant Superintendent, St James-Assiniboia SD*
- *Job Posting – Superintendent and CEO, Livingstone Range SD*
- *Job Posting – Superintendent and CEO, St Albert Public Schools*

MSBA – January 10, 2018

- *2018 MSBA Convention Full Program*
- *Convention Registration Memo*
- *Convention Registration Form*
- *Convention Workshop Selection Form*
- *Holocaust Education Conference*
- *E-News Bulletin*
- *Notice of Manitoba Education and Training*

Manitoba Media Bulletin – January 16, 2018

- *Province Selects Public Sector Expert to Conduct Mandatory Review of The Accessibility for Manitobans Act*

MSBA – January 18, 2018

- *Leading the Strategic Planning Process*
- *Machine Shop Safety Guidelines*
- *TADD Youth Conference*
- *GSA Conference 2018*

Free Press Article – January 18, 2018

- *\$20.6-M school fund may be yanked*

MSBA - January 24, 2018

- *Leading Strategic Planning Process*
- *Residency of Trustees*
- *Delta Hotel Cancellations*
- *E-news*

Saskatchewan Educational Leadership Unit – January 23, 2018

- *Invitation and Registration form*

Resolution #134 – Toews/Toth

That the Correspondence to Wednesday, January 24, 2018 be received as information.

- Carried

Resolution #135 – Voesenek

That the Board move into In Camera session.

- Carried

11. In Camera Reports

- a. Human Resources Personnel Report
- b. Senior Administration Report

Secretary-Treasurer:

- a. Policy DKC-R2 Senior Admin Travel and Expenses

Resolution #136 – Jarema/Barber

That the Board move out of In Camera session.

- Carried

Resolution #137 – Toth/Jarema

That the Joint Personnel Report be approved as presented by Human Resources.

- Carried

Resolution #138 – Barber/Voesenek

That the Board approves the Leave of Absence for Employee #737.

- Carried

Resolution #139 – Toews/Jarema

That the Board approves the Leave of Absence for Employee #200756, conditional upon the established return to work schedule.

- Carried

Resolution #140 – Jarema/Barber

That the Joint Senior Administration In-Camera Report be adopted as presented.

- Carried

12. Manitoba School Boards Association

- a. Convention Bookings Confirmation

13. Schedule of Events:

Special Board Meeting	Feb 2, 2018	10:00 a.m.
Special Board Meeting Rain Date	Feb 9, 2018	10:00 a.m.
10 th Regular Board Meeting 2017/18	Feb 8, 2018	5:30 p.m.
Glad-West Rec Commission Meeting	Feb 6, 2018	4:30 p.m.
Public Budget Consultation (MCI)	Feb 21, 2018	7:00 p.m.
Workplace Health and Safety	Mar 14, 2018	9:00 a.m.
MSBA Workshop	Mar 15-16, 2018	9:00 a.m.
Accessibility Committee Meeting	Apr 23, 2018	9:00 a.m.
Heartland Rec Commission Meeting	Jan 31, 2018	6:45 p.m.

Chairperson M. Craik called a 15-minute recess at 6:30 p.m.

Resolution #141 – Barber/Voesenek

That the Board resolve into Committee of the Whole discussion.

- Carried

14. Committee of the Whole Agenda

Business & Finance

i. For Information:

a. 2018/19 Budget

- Special Budget Meeting
- PCTA Budget Presentation (Jan 11th) follow up
- All Proposals Review and Summary

ii. For Action:

- a. October 2018 School Board Election Senior Election Official
- b. Managing Conflict of Interest

iii. For Discussion:

- a. Program 510 - 2018/19 Budget Planning

Policy & Planning

- i. For Discussion:
 - b. Pine Creek’s Focus and Vision 2017-2020, continued review
 - c. Loewen Consulting Policy Manual Review Update
 - Belief Statements

Public Relations

- i. For Information:
 - d. Press Release No 3 – New Security System in PCSD Schools
 - e. Press Release No 4 – Transfer of Students and Staff

Resolution #142 – Toth/Toews

That the Committee of the Whole discussion end and the Board return to Regular Meeting.

- Carried

Resolution #143 – Voeselek/Barber

That the Board authorize the Secretary-Treasurer to engage in contract services to delegate Senior Election Official duties for the October 2018 School Board Election.

- Carried

Board Chair excused Trustee S. Voeselek from regular meeting (conflict of interest).

Resolution #144 – Jarema/Toews

That the Board acknowledge the Declared Conflict of Interest and authorize the Superintendent to enter into a purchasing contract with Voeselek Metals.

- Carried

S. Voeselek returned to regular meeting.

15. M. Craik adjourned the meeting at 9:38 p.m.

Chairperson

Secretary-Treasurer