



## 2.12 Class Size

### 2. School Administration - Administrative Procedure Manual

Pine Creek School Division attempts to keep class size at a reasonable and manageable level at all Grade levels in order to promote quality instruction. The Division also recognizes that economics demands that class size be maintained at a level that will promote efficiency.

In addressing these two conflicting values the Division has adopted the following procedures:

Classrooms may be divided if the enrolments exceed the following numbers:

Grades K-3	27 students
Grades 4 –12	30 students

When enrolments fall below 10 students in any class the principal will inform the Superintendent. In the high school setting, this will initially occur after course selections, which normally are finalized by May 15th. Actual enrolments that fall below 10 students will be reported by September 15th. The Superintendent will inform the Board of the particular class and the enrolment. A decision regarding the continuation of the course or class will be made using the following criteria:

1. The actual number of students in the class.
2. Possible course or grade combinations to offer the program.
3. The need to offer the course to meet High-school graduation requirements.
4. The need to offer the course as related to post-secondary entrance requirements.
5. The availability of alternate forms of delivery, e.g. Independent study, Web based delivery etc.
6. Long-term projections for course enrolment.