



# Accessibility Action Plan

## Pine Creek School Division

### Accessibility Statement of Commitment

Pine Creek School Division will endeavour to plan to meet the recognized needs that are known and needs that arise throughout the process of creating the Accessibility Plan. The division will confidentially address needs of our students and families, as well as our employees and the general public.

The Board of Trustees believes that removing barriers to accessibility within the Division will provide all citizens the opportunity to fully participate in school life, while accessing the full benefits that our school system provides to its communities.

## Pine Creek School Division

### Accessibility Procedure

Pine Creek School Division will endeavour to plan to meet the recognized needs that are known and needs that arise throughout the process of creating the Accessibility Plan.

The Division will enact its first Accessibility Plan in 2016, which complies with the first of five standards to be addressed by the Accessibility Act of Manitoba. As the remaining standards are developed and communicated to the Public Sector, the Pine Creek School Division will adhere to the standard requirements at minimum, while addressing the immediate accessibility issues that the Division faces and has been made aware of.

The five standards that will be addressed by the Accessibility Act of Manitoba are:

- Customer Service Standard
- Information and Communication
- Transportation
- Employment
- Built Environment

The Pine Creek School Division will endeavour to address changes that are necessary within each of the five standards, even before the standards are enacted by the Provincial Government. The Division believes in addressing the rights on behalf of its students, employees, and community members as we are made aware of any pending issues.

The division will confidentially address needs of our students and families, as well as our employees and the general public.

The Pine Creek School Division will provide, upon request, information in an accessible format or with communication supports to people with disabilities, in a manner that takes into account a person's specific needs.

The Division will continue to address needs of the public, by making available the Accessibility Survey and other documentation on the division's website at minimum, for the duration of the development of each of the standards of the Accessibility Act of Manitoba.

| Actions                                                                                                                             | Priority | Respondent                                                                                | Budget Impact                                               | Estimated Time/Completion Date                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Wheelchair parking and signage at 8 public buildings                                                                                | 1        | Board of Trustees/Maintenance                                                             | \$100,000+                                                  | Planning could start in the 2016/17 year, as some locations will cost much less with concrete pads already existing |
| Taglines on all public invitations/publications.                                                                                    | 1        | Admin Council<br>Community Reports at all schools and<br>Divisional Newsletters June 2016 | NIL                                                         | ASAP                                                                                                                |
| Public washrooms at all 8 locations                                                                                                 | 3        | Board of Trustees/Maintenance                                                             | Plan dependent                                              | Planning will start in the 2016/17                                                                                  |
| Power Assist Door openers at 8 public buildings. Or mirror/buzzer system at all front doors to correspond with locked-door policies | 2        | Maintenance                                                                               | \$30,000                                                    | 5-6 years; dependent on plans made at all locations                                                                 |
| Physical barriers of the multi-level division office and two public schools                                                         |          | Board of Trustees/Maintenance                                                             | \$1M<br>(addressed in capital project requests in Feb 2016) | Next 10 years                                                                                                       |
| Door levers to replace doorknobs throughout all 8 public buildings; in public areas/rooms that need to be accessible during public  |          | Maintenance                                                                               | \$5000 (customer service standard only)                     | Through the maintenance tour project; over time                                                                     |
| Website link to accessibility                                                                                                       | 1        | Technology                                                                                | NIL                                                         | Summer 2016                                                                                                         |

|                                                                                                |   |                                                |                                                     |                                      |
|------------------------------------------------------------------------------------------------|---|------------------------------------------------|-----------------------------------------------------|--------------------------------------|
| Updating online documents to ensure they are accessible; including school websites             |   | Technology/School offices (ACM)                | NIL                                                 | Immediate and ongoing                |
| Sound systems throughout all public schools; portable and built-in systems (for public events) |   | Student Services/Maintenance/ Technology / ACM | Cost of two portable units – 1 North and 1 South \$ | Planning throughout the 2016/17 year |
| GES – wheelchair ramp at locked door<br>LES – ramp at east door required                       | 2 | Board of Trustees/Maintenance                  | \$50,000+ (plan dependent)                          | 17/18                                |
| Policy implementation and review of existing policies                                          | 1 | ST / Board of Trustees / ACM                   | NIL                                                 | Immediate and ongoing                |
| Front Office/Reception Greeting counters – height adjusting WMCI, MES                          | 2 | Board of Trustees/Maintenance                  | \$5,000                                             | 17/18                                |