

**Joint Professional Development Committee**

Pine Creek School Division believes that collaborative professional development planning is necessary to collectively accomplish divisional goals/priorities and to meet the professional needs of teachers and support staff. PCSD will participate in a Joint PD Committee with the Pine Creek Teachers' Association according to the following guidelines:

1. The PD committee will be comprised of a representative from each school and one Hutterite colony teacher, the Superintendent, The Student Services Coordinator, The PCTA President (ex-officio), chaired by the PD Chair (of PCTA).
2. The duties of the committee are to include:
  - Complete annual and long-range planning of PD topic priorities
  - Designate usage of approved calendar PD days
  - Plan and organize divisional PD activities
  - Plan and carry out expenditure of PD fund (the fund will be managed by the secretary-treasurer of PCSD)
3. The PD committee is an independent decision-making body, operating with minutes, financial records, and rules of order. It is recognized that either the Division or the PCTA executive may offer recommendations for improved programming or operation at any time.
4. The PD committee will be responsible for developing and revising guidelines which will guide the activities of the committee. These guidelines will be made available for the School Board, administration and staff members.