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INTERNAL/EXTERNAL

September 7, 2021

## PINE CREEK SCHOOL DIVISION Assistant Casual Custodian

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**Position:** Assistant Casual Custodian

**School:** MacGregor Collegiate

**Permanent: Casual (Afternoon-Evening) 1-4 hours/day**

**Beginning on September 16, 2021**

### Duties & Responsibilities:

- Are established by Head Custodian, Principal and the Maintenance Coordinator within the parameters of the job description
- General cleaning of the school
- School ground maintenance.
- Positive relations with students and staff.
- Will work as part of the school team in providing a clean, safe, healthy and well-maintain environment for all students and staff.
- Winter snow clearing
- Summer grass cutting, sweeping/ sweep walkways.
- Shall maintain confidentiality regarding school matters.
- Duties as assigned

Salary & benefits as per CUPE Collective Agreement

Any questions should be directed to the Maintenance Coordinator, Erwin Hiebert at 204-385-6113, [ehiebert@pinecreeksd.mb.ca](mailto:ehiebert@pinecreeksd.mb.ca)

Interested candidates are required to submit a cover letter, resume, and three (3) current references on or before **Sept 10, 2021** to:

Human Resources  
Pine Creek School Division Email:  
[hr@pinecreeksd.mb.ca](mailto:hr@pinecreeksd.mb.ca)

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*We thank all applicants for their interest; however, only those selected for an interview will be contacted.*

*By applying, you are consenting that the Division may contact your references.*

*The candidate hired by the Pine Creek School Division is required to submit a clear Child Abuse Registry Check and Criminal Record Check, at their own expense, as part of employment.*