



PINE CREEK SCHOOL DIVISION

PO Box 420, 25 Brown Street, Gladstone MB R0J 0T0

(204) 385-2216

EMPLOYMENT OPPORTUNITY – Assistant Mechanic (.5)

Positions: Assistant Mechanic

Location: Bus Garage, Austin, MB

Assignment: 0.5 FTE

Under the direction of the Head Mechanic, the Assistant Mechanic assists in maintaining division vehicles to provide safe and efficient transportation.

The Assistant Mechanic duties outlined are for a Public School Division with approximately 1100 students and 200 staff.

The ideal candidate will:

- Have experience in carrying out inspections and repairs
- Be able to maintain all required records associated with the assigned vehicles
- Have experience in conducting vehicle inspections as prescribed by legislation and Division Policy.
- Carry out assigned, unscheduled and emergency repairs as needed
- Have the ability to transport students as required.

The following skills and experience are required:

- Journeyman's certification - Manitoba
- Driver's license with Manitoba Bus Certification
- Demonstrated aptitude and ability for assigned responsibilities
- Excellent communication and interpersonal skills

First Aid, WHMIS, and Non-Violent Crisis Intervention training are an asset. Salary and benefits are as per the Division Office Non-Union Contract, available on request.

Any questions should be directed to the Superintendent, Ms. Donna Miller Fry - (204) 385-6661. Interested candidates are to submit a brief cover letter and resume, along with three (3) references by email to:

Human Resources
Pine Creek School Division
Box 420 Gladstone, MB R0J 0T0
Email: hr@pinecreeksd.mb.ca

Note: We thank all applicants for their interest. However, only those selected for an interview will be contacted.

All persons hired by Pine Creek School Division are subject to the completion of satisfactory Child Abuse Registry and Criminal Records Checks conducted at the cost of the prospective employee.

This posting closes on Wednesday, November 25, 2020

“Learning For Living”