

# 2019-2020 Inaugural Board Meeting Minutes



Inaugural Meeting of 2019-2020  
September 9, 2019 at 5:30 pm

PRESENT: Trustees: D. Barber, S. Campbell, R. Chambers, M. Craik, R. Savitzky,  
D. Toews, S. Voesenek

ALSO PRESENT: Superintendent/Secretary-Treasurer Donna Miller Fry, Executive/HR  
Assistant Hayley Bembridge

REGRETS: NIL

1. Superintendent/Secretary-Treasurer, D. Miller Fry called the Inaugural meeting to order at 5:30 pm.
2. Election of Chair of the Board for 2019/2020  
Randy Chambers was elected Chairperson of the Board for the 2019/20 school year.
3. Election of Vice-Chair of the Board for 2019/2020  
Susan Voesenek was elected Vice-Chairperson of the Board for the 2019/20 school year.
4. Superintendent delegation of powers and duties (PSA 52)

Resolution #1 – D. Barber/S. Voesenek

That under the provisions of the Public Schools Act, the Superintendent be delegated, subject to the approval of the Board of Trustees:

- a) power to employ, within the budgetary limits established by the Board, necessary staff except senior officers and employees holding administrative or supervisory positions;
- b) except in respect of positions mentioned in clause (a), power to accept resignations and power to grant, within policy and budgetary limits established by the Board, exchange leave for teachers and to cancel or alter that leave;
- c) power to grant leave for service within the Dept. of External Affairs and to select teachers for similar services

- Carried

5. Authorization of Board members (PSA 56)

Resolution #2 – D. Barber/R. Savitzky

That members of the Pine Creek School Division Board of Trustees and designated employees be authorized, subject to provisions in PSA, policy, and administrative procedures; to attend meetings, seminars, workshops and to perform functions on behalf of the Division as decided upon and reported within meetings of the Board of Trustees.

- Carried

6. Appointment of Solicitor

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Resolution #3 – D. Barber/S. Voesenek

That the legal firm of Christianson TDS, be retained as solicitors for Pine Creek School Division for 2019/20

- Carried

## 7. Appointment of Auditor

Resolution #4 – D. Barber/M. Craik

That the firm of Meyers Norris Penny be appointed Auditors for Pine Creek School Division for the year ending June 30, 2019.

- Carried

## 8. Approval of signing officers

Resolution #5 – S. Voesenek/D. Barber

That signing authority be granted to the Chair or Vice-Chair and the Secretary-Treasurer or Manager of Business and Finance.

- Carried

## 9. Number of Trustees on the Negotiations Committee

Resolution #6 - S. Campbell/R. Savitzky

That Appendix A Committee Terms of Reference, Board Governance Policy #5, be amended to include that the Negotiations Committee be comprised of three (3) Trustees.

- Carried

## 10. Trustee on the Workplace Safety and Health Committee

Resolution #7 - R. Chambers/S. Campbell

That Appendix A Committee Terms of Reference, Board Governance Policy #5, be amended to include one Trustee on the School Division Occupational Health and Safety Committee. (This is known locally as the Workplace Safety and Health Committee)

- Carried

## 11. Committee representation for 2019/2020, by the Chair (Policy #5)

Standing Committees:

- Policy: M. Craik, D. Toews, R. Savitzky
- Negotiations: S. Voesenek, D. Toews, D. Barber
- Liaison: R. Chambers, S. Campbell
- Strategic Planning: D. Barber, S. Campbell, R. Chambers
- Community Engagement: R. Chambers, S. Campbell
- Workplace Safety and Health: R. Savitzky

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Committee of the Whole:

- Finance & Audit
- Education Programming

Current Community Representation:

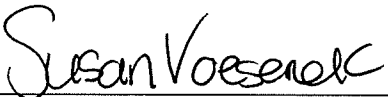
- Heartland Recreation Commission: D. Barber
- Glad West Recreation Commission: S. Campbell
- Happy Rock Children's Centre Building Fund Committee: D. Toews

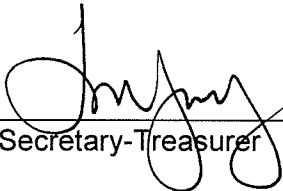
12. Review Board Procedures By-Law No. 3-18, read by R. Chambers

13. Trustee Code of Ethical Conduct and Conflict of Interest review (Policy #6), read by R. Chambers

14. Adjournment

R. Chambers adjourned the 2019/20 Inaugural Meeting at 6:20 p.m.

  
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Chairperson

  
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Secretary-Treasurer