

# Board Meeting Minutes



1<sup>st</sup> Regular Board Meeting of 2019-2020  
September 9, 2019  
6:30 p.m.

PRESENT: Trustees: D. Barber, S. Campbell, R. Chambers, M. Craik, R. Savitzky,  
D. Toews, S. Voesenek

ALSO PRESENT: Superintendent/Secretary-Treasurer Donna Miller Fry, Executive/HR  
Assistant Hayley Bembridge

REGRETS: NIL

## 1. Call to Order

The 1<sup>st</sup> regular Board meeting of 2019-2020 was called to order by Chairperson R. Chambers at 6:30 p.m.

## 2. Agenda Presentation

R. Chambers requested that Storm Day Procedures be added to the agenda. This will be added to the agenda of the first meeting in October.

Resolution #8 – M. Craik/D. Barber

That the Agenda of the 1<sup>st</sup> regular meeting of September 9, 2019 be approved as presented.

- Carried

## 3. Minutes from the previous regular meeting

Resolution #9 – D. Barber/M. Craik

That the minutes of the 19th regular meeting of June 26, 2019 be adopted as circulated.

- Carried

## 4. Committees Selection (Inaugural Meeting)

Resolution #10 – D. Toews/S. Campbell

That the committees selection, as appointed by the Chair, be approved.

- Carried

## 5. Committee of the Whole In-Camera Session

Resolution #11 – D. Toews/R. Savitzky

That the Board move into Committee of the Whole In-Camera session.

- carried

## 6. Committee of the Whole In Camera Reports

### a. Human Resources in-Camera Personnel Report

*Hayley Bembridge left the room for a confidential portion of this report*

- b. Senior Administration In-Camera Report
- c. One confidential item of correspondence.

Resolution #12: R. Savitzky/S. Voesenek

That the Board move out of Committee of the Whole In-Camera session.

- Carried

Resolution #13: S.Voesenek/R. Savitzky

That the Personnel Report be approved as presented by Human Resources.

- Carried

Resolution #14: R. Savitzky/S. Voesenek

That the Senior Administration In-Camera Report be adopted as presented.

- Carried

- 7. Standing Committee Reports
  - a. Policy Committee – *Report Provided*
  - b. Strategic Planning Committee– *No Report*
  - c. Negotiations Committee – *No Report*
  - d. Liaison Committee – *No Report*
  - e. Community Engagement Committee – *No Report*
- 8. Community Committee Reports - *verbal reports on community partnerships*
  - a. Glad-West Rec Commission – *No Report*
  - b. Heartland Rec Commission - *No Report*
  - c. Happy Rock Building Fund Committee- *No Report*

*Chairperson R. Chambers called a 10-minute recess at 7:16 p.m.*

#### 9. Senior Administration Report

##### Secretary-Treasurer Report:

- a) MSBA 2019-2020 Membership Fees
- b) GES Site Development
- c) Federal Climate Action Incentive Fund – Preliminary negotiations with MSBA
- d) MSBA MUST Fund Assessment
- e) PCSD Board Work Plan
- f) Transfers to Capital Reserve
- g) Manager of Business and Finance Report:
  - o Year End Audit – MNP conducted their year end review on August 27 & 29, 2019. We are continuing to work with them to finish up the audit. They will be presenting their audit at the September 23<sup>rd</sup> Board Meeting.
  - o Insurance – we have a new broker, HUB International.
  - o Schools have been informed and information has been sent out in regards to Student Accident Insurance
  - o 2019-2020 Nursery School Contracts
    - I. Gladstone Nursery Program
    - II. MacGregor Nursery School Program
    - III. Plumas Nursery School Program
  - o 2019-20 Contract Agreement for Canteen Services
    - I. MacGregor Collegiate

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## II. William Morton Collegiate

### Superintendent Report:

- a) Enrolment – September 6, 2019
- b) Therapy Dog – MES – Special Paws for Special Kids
- c) Developing a Shared Understanding of Governance (Book study of "*The Governance Core: School Boards, Superintendents, and Schools Working Together*" by Davis Campbell and Michael Fullan.
- d) Warning re: SPAM and Spear Fishing emails. These have been rampant within the Division recently.

Resolution #15: D. Barber/S. Campbell

That the Senior Administration Report be adopted as presented.

-Carried

### 10. Changing the dates of the 2019-2020 Board Meetings

Notice of Motion: That By-Law 3-19 Board Procedures, providing for the change in Board Meeting dates from the second and fourth Monday of the month to the second and fourth Tuesdays of the month, be read for the first time.

### 11. Correspondence to Thursday, September 6, 2019

*From Chair D. Toews to the Honourable Mr. Kelvin Goertzen  
June 28, 2019*

*On behalf of the Honourable Mr. Kelvin Goertzen  
To Chair D. Toews, July 5, 2019*

*Alan Campbell, President MSBA  
To MTS President James Bedford September 11, 2019*

Resolution #16: S. Campbell/R. Savitzky

That the Correspondence to Thursday, September 6, 2019 be received as information.

- Carried

### 12. Manitoba School Boards Association – no further report

### 13. Schedule of Events:

- Second Regular Board Meeting – Monday, September 23, 2019
- Colony School Tours – Wednesday, September 18, and Thursday, September 19.
- Strategic Planning Session – Thursday, November 14 (dinner & evening) and Friday November 15 (all day)

Resolution #17: S. Voeselek/R. Savitzky

That the Board move into Committee of the Whole session.

- Carried

14. Committee of the Whole Agenda

a) New Business

- Storm Day Procedures – Review in first October meeting

b) Continuing Business


- Strategic Planning Process (with the support of MSBA) - October 8 at 4:30 p.m. at DO for a Strategic Planning session before the regular meeting?  
We will need to plan consultation sessions for the strategic planning sessions
- Job Descriptions based on PCSD Organizational Chart (2019-2020 model) were provided with the board package for this meeting as requested.

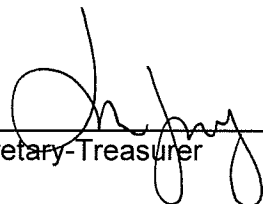
Resolution #18: S. Voesenek/D. Toews

That the Board move out of Committee of the Whole session.

-Carried

15. Adjournment: R. Chambers adjourned the meeting at 8:31 p.m.

  
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Chairperson

  
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Secretary-Treasurer