

**Manitoba**  
Education



Schools' Finance Branch  
511-1181 Portage Avenue  
Winnipeg, Manitoba  
R3G 0T3

**PINE CREEK SCHOOL DIVISION  
P.O. BOX 420  
GLADSTONE, MANITOBA R0J 0T0**

**AUDITED FINANCIAL STATEMENTS  
AND SUPPLEMENTARY INFORMATION**

**June 30, 2020**

**TABLE OF CONTENTS**  
**2019/2020 FINANCIAL STATEMENTS**

	<b>PAGE</b>
AUDITOR'S REPORT	
AUDITOR'S REPORT ON ENROLMENT (with EIS Cert. - part 2 of 2)	
AUDITOR'S MANAGEMENT LETTER	
MANAGEMENT RESPONSIBILITY LETTER	
ORGANIZATIONAL CHART	
EXPENSE DEFINITIONS	i
<b>CONSOLIDATED</b>	
STATEMENT OF FINANCIAL POSITION	1
STATEMENT OF REVENUE, EXPENSES AND ACCUMULATED SURPLUS	2
STATEMENT OF CHANGE IN NET DEBT	3
STATEMENT OF CASH FLOW	4
NOTES TO THE FINANCIAL STATEMENTS	
<b>ANALYSIS OF CONSOLIDATED ACCUMULATED SURPLUS</b>	5
<b>OPERATING FUND</b>	
SCHEDULE OF FINANCIAL POSITION	6
SCHEDULE OF REVENUE, EXPENSES AND ACCUMULATED SURPLUS	7
REVENUE DETAIL: PROVINCE OF MANITOBA	8 - 9
REVENUE DETAIL: NON-PROVINCIAL GOVERNMENT SOURCES	10
EXPENSE BY FUNCTION AND BY OBJECT	11
EXPENSE DETAIL	
- Function 100: Regular Instruction	12
- Function 200: Student Support Services	13
- Function 300: Adult Learning Centres	14
- Function 400: Community Education and Services	15
- Function 500: Divisional Administration	16
- Function 600: Instructional and Other Support Services	17
- Function 700: Transportation of Pupils	18
- Function 800: Operations and Maintenance	19
DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND	20
<b>CAPITAL FUND</b>	
SCHEDULE OF FINANCIAL POSITION	21
SCHEDULE OF REVENUE, EXPENSES AND ACCUMULATED SURPLUS	22
SCHEDULE OF TANGIBLE CAPITAL ASSETS	23
SCHEDULE OF RESERVE ACCOUNTS	24, 24A
<b>SPECIAL PURPOSE FUND</b>	
SCHEDULE OF FINANCIAL POSITION	25
SCHEDULE OF REVENUE, EXPENSES AND ACCUMULATED SURPLUS	26
<hr/>	
STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS (unaudited)	27
FULL TIME EQUIVALENT PERSONNEL (unaudited)	28
CALCULATION OF ADMINISTRATION COSTS (audited)	29
CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES	30 - 32

## Independent Auditor's Report

To the Board of Trustees of Pine Creek School Division:

### *Opinion*

We have audited the accompanying consolidated financial statements of Pine Creek School Division, which comprise the consolidated statement of financial position as at June 30, 2020, and the consolidated statements of revenue, expenses and accumulated surplus, change in net debt and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of Pine Creek School Division as at June 30, 2020 and the consolidated results of its operations and accumulated surplus, consolidated changes in net debt and its consolidated cash flow for the year then ended in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Division in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Other Matters*

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information included in the other statements and reports is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated in all material respects in relation to the consolidated financial statements taken as a whole.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statement*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Division's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Division or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Division's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

## Independent Auditor's Report - Continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Division's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Division to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Division to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Brandon, Manitoba  
October 27, 2020

*MNP LLP*  
Chartered Professional Accountants

I hereby certify that the preceding report and the statements and reports referenced herein have been presented to the members of the Board of Pine Creek School Division.

  
\_\_\_\_\_  
Chairperson of the Board

October 27, 2020  
\_\_\_\_\_  
Date

## AUDITOR'S REPORT ON ENROLMENT

**TO THE BOARD OF TRUSTEES  
Pine Creek School Division**

We have audited the attached EIS Enrolment File Verification Report - EIS Cert. - part 2 of 2 (prepared in accordance with Part I, Sections 1.1 and 1.2 of the Public Schools Enrolment and Categorical Grants Reporting for the 2019/20 School Year) of the Pine Creek School Division as at September 30, 2019. This enrolment information is the responsibility of the Division's management. Our responsibility is to express an opinion on this enrolment information based on our audit.

We conducted our audit in accordance with the standards for assurance engagements set out in the CPA Handbook – Assurance. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the enrolment information is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the enrolment information.

In our opinion, this report presents fairly, in all material respects, the enrolment of the Pine Creek School Division as at September 30, 2019 in accordance with the Public Schools Enrolment and Categorical Grants Reporting for the 2019/20 School Year referred to above.

*MNP LLP*

\_\_\_\_\_  
Auditor

\_\_\_\_\_  
October 27, 2020

Date

I hereby certify that the preceding report has been presented to the members of the Board of Pine Creek School Division.

*[Signature]*  
\_\_\_\_\_  
Chairperson of the Board

\_\_\_\_\_  
October 27, 2020

Date

October 27, 2020

Board of Trustees  
Pine Creek School Division  
Box 420  
25 Brown Street  
Gladstone, MB R0J 0T0

Dear Members of the Board:

**Management letter for the year ended June 30, 2020**

We have recently completed our audit of Pine Creek School Division in accordance with Canadian generally accepted auditing standards (“GAAS”). The objective of our audit was to express an opinion on the consolidated financial statements, which have been prepared in accordance with Canadian public sector accounting standards. Included in our audit was the consideration of internal control relevant to the preparation and fair presentation of the financial statements. This consideration of internal control was for the purpose of designing audit procedures that were appropriate in the circumstances. It was not for the purpose of expressing an opinion on the effectiveness of internal control or for identifying all significant control deficiencies that might exist.

An audit is not specifically designed to identify all matters that may be of interest to management in discharging its responsibilities, however, during the course of our audit, we did identify a few areas for improvement that we need to bring to your attention with this letter. It is our responsibility to communicate any significant deficiencies identified to those charged with governance. A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in internal control that, in the auditors' professional judgment, is of sufficient importance to merit the attention of those charged with governance.

**Goods and Services Tax filing**

**Observation:**

The amount of G.S.T. rebates claimed for the January - June 2020 period differs from the amounts recorded in the general ledger.

**Recommendation:**

Errors found in the G.S.T. filings should be corrected on the subsequent G.S.T. filings.

**Management's response:**

Overclaimed G.S.T. will be adjusted on the July - December 2020 return.

**Breakfast Club school fund at AES is not recorded in the consolidated financial statements**

**Observation:**

The Breakfast Club fund income, expense, and bank balance has not been reported in the consolidated financial statements.

**Impact:**

This has caused the following accounts to be understated: cash by \$4,354, revenue by \$5,501 and expenses by \$4,790.

**Recommendation:**

We recommend that all school fund bank accounts be reconciled on a timely basis and the related revenue and expenses recorded in the consolidated financial statements.

We have discussed the matters in this letter with Ash Nizamani and received his comments thereon.

We would like to express our appreciation for the co-operation and assistance we have received during the course of our audit.

We would be pleased to discuss with you further any matters mentioned in this letter at your convenience. This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to any third party who uses this communication.

Sincerely,

*MNP LLP*

**Chartered Professional Accountants**

encls.

## MANAGEMENT REPORT


### Management's Responsibility for the Financial Statements

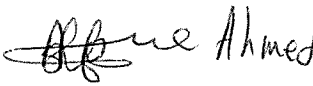
The accompanying consolidated financial statements of Pine Creek School Division are the responsibility of the Division management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of The Chartered Professional Accountants (CPA) of Canada. A summary of the significant accounting policies is described in Note 2 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods. Division management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Board of Trustees of the Division met with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by MNP LLP, independent external auditors appointed by the Board. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Division's consolidated financial statements.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary-Treasurer

October 27, 2020



## EXPENSE DEFINITIONS

**Operating Fund - consists of the nine functions defined below:**

**Function 100 - Regular Instruction** - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff.

**Function 200 - Student Support Services** - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory, or emotional/behavioural disabilities. These costs would include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and 'related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

**Function 300 - Adult Learning Centres** - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions, including "hybrid" facilities that serve both adults and regular K-12 students. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

**Function 400 - Community Education and Services** - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

**Function 500 - Divisional Administration** - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

**Function 600 - Instructional and Other Support Services** - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

**Function 700 - Transportation of Pupils** - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

**Function 800 - Operations and Maintenance** - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

**Function 900 - Fiscal** - Consists of short-term loan interest, bank charges, bad debts expense and the Health and Education Levy.

**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

as at June 30

Notes		2020	2019
	<b>Financial Assets</b>		
	Cash and Bank	482,079	460,964
	Due from - Provincial Government	329,389	554,530
	- Federal Government	38,223	40,878
	- Municipal Government	3,293,779	3,182,677
	- Other School Divisions	-	-
	- First Nations	-	-
	Accounts Receivable	22,458	19,054
	Accrued Investment Income	-	-
	Portfolio Investments	-	-
		<u>4,165,928</u>	<u>4,258,103</u>
	<b>Liabilities</b>		
	Overdraft	-	-
	Accounts Payable	199,883	166,253
	Accrued Liabilities	1,989,742	1,460,721
4	Employee Future Benefits	45,981	96,137
	Accrued Interest Payable	60,675	67,300
	Due to - Provincial Government	-	-
	- Federal Government	-	-
	- Municipal Government	-	-
	- Other School Divisions	-	46,603
	- First Nations	-	-
5	Deferred Revenue	651,775	451,567
6	Borrowings from the Provincial Government	3,279,901	3,594,736
	Other Borrowings	-	-
	School Generated Funds Liability	-	-
		<u>6,227,957</u>	<u>5,883,317</u>
	<b>Net Assets (Debt)</b>	<u>(2,062,029)</u>	<u>(1,625,214)</u>
	<b>Non-Financial Assets</b>		
7	Net Tangible Capital Assets (TCA Schedule)	5,245,387	5,005,320
	Inventories	-	-
	Prepaid Expenses	68,431	16,121
		<u>5,313,818</u>	<u>5,021,441</u>
8	<b>Accumulated Surplus</b>	<u>3,251,789</u>	<u>3,396,227</u>

See accompanying notes to the Financial Statements

**CONSOLIDATED STATEMENT  
OF REVENUE, EXPENSES  
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

Notes		2020	2019
	<b>Revenue</b>		
	Provincial Government	9,315,610	9,523,739
	Federal Government	49,419	-
	Municipal Government - Property Tax	6,632,130	6,451,976
	- Other	-	-
	Other School Divisions	44,850	39,000
	First Nations	-	-
	Private Organizations and Individuals	-	-
	Other Sources	90,001	89,590
	School Generated Funds	180,739	233,852
	Other Special Purpose Funds	-	-
		<u>16,312,749</u>	<u>16,338,157</u>
	<b>Expenses</b>		
	Regular Instruction	9,605,664	9,210,891
	Student Support Services	1,987,296	1,940,163
	Adult Learning Centres	-	-
	Community Education and Services	14,825	15,953
	Divisional Administration	562,411	579,246
	Instructional and Other Support Services	530,185	591,646
	Transportation of Pupils	1,019,705	1,274,616
	Operations and Maintenance	1,602,474	1,572,932
10	Fiscal - Interest	161,739	173,499
	- Other	262,380	257,407
	Amortization	611,363	560,173
	Other Capital Items	-	-
	School Generated Funds	149,301	239,288
	Other Special Purpose Funds	-	-
		<u>16,507,343</u>	<u>16,415,814</u>
	Current Year Surplus (Deficit) before Non-vested Sick Leave	<u>(194,594)</u>	<u>(77,657)</u>
	Less: Non-vested Sick Leave Expense (Recovery)	<u>(50,156)</u>	<u>15,857</u>
	Net Current Year Surplus (Deficit)	<u>(144,438)</u>	<u>(93,514)</u>
	Opening Accumulated Surplus	3,396,227	3,489,741
	Adjustments: Tangible Cap. Assets and Accum. Amort.	-	-
	Other than Tangible Cap. Assets	-	-
	Non-vested sick leave - prior years	-	-
	Opening Accumulated Surplus, as adjusted	<u>3,396,227</u>	<u>3,489,741</u>
	<b>Closing Accumulated Surplus</b>	<u>3,251,789</u>	<u>3,396,227</u>

See accompanying notes to the Financial Statements

## CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT

For the Year Ended June 30, 2020

	2020	2019
Net Current Year Surplus (Deficit)	(144,438)	(93,514)
Amortization of Tangible Capital Assets	611,363	560,173
Acquisition of Tangible Capital Assets	(851,430)	(378,405)
(Gain) / Loss on Disposal of Tangible Capital Assets	-	(6,088)
Proceeds on Disposal of Tangible Capital Assets	-	6,088
	(240,067)	181,768
Inventories (Increase)/Decrease	-	-
Prepaid Expenses (Increase)/Decrease	(52,310)	34,839
	(52,310)	34,839
(Increase)/Decrease in Net Debt	(436,815)	123,093
Net Debt at Beginning of Year	(1,625,214)	(1,748,307)
Adjustments Other than Tangible Cap. Assets	-	-
	(1,625,214)	(1,748,307)
<b>Net Assets (Debt) at End of Year</b>	<b>(2,062,029)</b>	<b>(1,625,214)</b>

**CONSOLIDATED STATEMENT OF CASH FLOW**

For the Year Ended June 30, 2020

	2020	2019
<b>Operating Transactions</b>		
Net Current Year Surplus (Deficit)	(144,438)	(93,514)
Non-Cash Items Included in Current Year Surplus/(Deficit):		
Amortization of Tangible Capital Assets	611,363	560,173
(Gain)/Loss on Disposal of Tangible Capital Assets	-	(6,088)
Employee Future Benefits Increase/(Decrease)	(50,156)	15,857
Due from Other Organizations (Increase)/Decrease	116,694	(244,563)
Accounts Receivable & Accrued Income (Increase)/Decrease	(3,404)	24,075
Inventories and Prepaid Expenses - (Increase)/Decrease	(52,310)	34,839
Due to Other Organizations Increase/(Decrease)	(46,603)	(24,553)
Accounts Payable & Accrued Liabilities Increase/(Decrease)	556,026	(113,118)
Deferred Revenue Increase/(Decrease)	200,208	(190,228)
School Generated Funds Liability Increase/(Decrease)	-	-
Adjustments Other than Tangible Cap. Assets	-	-
	<u>1,187,380</u>	<u>(37,120)</u>
Cash Provided by (Applied to) Operating Transactions		
<b>Capital Transactions</b>		
Acquisition of Tangible Capital Assets	(851,430)	(378,405)
Proceeds on Disposal of Tangible Capital Assets	-	6,088
	<u>(851,430)</u>	<u>(372,317)</u>
Cash Provided by (Applied to) Capital Transactions		
<b>Investing Transactions</b>		
Portfolio Investments (Increase)/Decrease	-	-
	<u>-</u>	<u>-</u>
Cash Provided by (Applied to) Investing Transactions		
<b>Financing Transactions</b>		
Borrowings from the Provincial Government Increase/(Decrease)	(314,835)	(184,589)
Other Borrowings Increase/(Decrease)	-	-
	<u>(314,835)</u>	<u>(184,589)</u>
Cash Provided by (Applied to) Financing Transactions		
Cash and Bank / Overdraft (Increase)/Decrease	21,115	(594,026)
Cash and Bank (Overdraft) at Beginning of Year	<u>460,964</u>	<u>1,054,990</u>
<b>Cash and Bank (Overdraft) at End of Year</b>	<u><u>482,079</u></u>	<u><u>460,964</u></u>



## OPERATING FUND SCHEDULE OF FINANCIAL POSITION

as at June 30

	2020	2019
<b>Financial Assets</b>		
Cash and Bank	405,671	413,672
Due from		
- Provincial Government	268,714	487,230
- Federal Government	35,901	40,878
- Municipal Government	3,293,779	3,182,677
- Other School Divisions	-	-
- First Nations	-	-
- Other Funds	152,049	10,178
Accounts Receivable	22,458	19,054
Accrued Investment Income	-	-
Portfolio Investments	-	-
	4,178,572	4,153,689
<b>Liabilities</b>		
Overdraft		-
Accounts Payable	199,883	166,253
Accrued Liabilities	1,989,742	1,460,721
Employee Future Benefits	45,981	96,137
Accrued Interest Payable	-	-
Due to		
- Provincial Government	-	-
- Federal Government	-	-
- Municipal Government	-	-
- Other School Divisions	-	46,603
- First Nations	-	-
- Capital Fund	945,611	1,554,992
Deferred Revenue	550,696	329,730
Other Borrowings	-	-
	3,731,913	3,654,436
<b>Net Financial Assets (Net Debt)</b>	446,659	499,253
<b>Non-Financial Assets</b>		
Inventories	-	-
Prepaid Expenses	68,431	16,121
	68,431	16,121
<b>Accumulated Surplus (Deficit)</b>	515,090	515,374

**OPERATING FUND  
SCHEDULE OF REVENUE, EXPENSES  
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

	2020 Actual	2020 Budget	2019 Actual
<b>Revenue</b>			
Provincial Government - Core	8,838,057	8,779,000	9,058,023
Federal Government	49,419	-	-
Municipal Government - Property Tax	6,632,130	6,623,119	6,451,976
- Other	-	-	-
Other School Divisions	44,850	44,000	39,000
First Nations	-	-	-
Private Organizations and Individuals	-	-	-
Other Sources	69,243	14,800	63,932
	15,633,699	15,460,919	15,612,931
<b>Expenses</b>			
Regular Instruction	9,605,664	9,317,424	9,210,891
Student Support Services	1,987,296	1,859,757	1,940,163
Adult Learning Centres	-	-	-
Community Education and Services	14,825	14,790	15,953
Divisional Administration	562,411	550,264	579,246
Instructional and Other Support Services	530,185	610,322	591,646
Transportation of Pupils	1,019,705	1,255,022	1,274,616
Operations and Maintenance	1,602,474	1,580,735	1,572,932
Fiscal	271,128	257,255	263,579
	15,593,688	15,445,569	15,449,026
Current Year Surplus (Deficit) before Non-vested Sick Leave	40,011	15,350	163,905
Less: Non-vested Sick Leave Expense (Recovery)	(50,156)		15,857
Current Year Surplus (Deficit) after Non-vested Sick Leave	90,167	15,350	148,048
Net Transfers from (to) Capital Fund	(90,451)	(90,000)	(125,706)
Transfers from Special Purpose Funds	-		-
Net Current Year Surplus (Deficit)	(284)	(74,650)	22,342
Opening Accumulated Surplus (Deficit)	515,374		493,032
Adjustments: Liability for Contaminated Sites	-		-
	-		-
Non-vested sick leave - prior years	-		-
Opening Accumulated Surplus (Deficit), as adjusted	515,374		493,032
<b>Closing Accumulated Surplus (Deficit)</b>	515,090		515,374



## OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

For the Year Ended June 30, 2020

### Funding of Schools Program

Base Support		
Instructional Support	1,972,285	
Additional Instructional Support for Small Schools	42,705	
Sparsity	332,415	
Curricular Materials	61,410	
Information Technology	63,457	
Library Services	94,162	
Student Services	339,367	
Counselling and Guidance	84,951	
Professional Development	47,081	
Physical Education	19,000	
Occupancy	790,020	3,846,853
Categorical Support		
Transportation	671,684	
Board and Room	-	
Special Needs: Coordinator/Clinician	109,515	
Special Needs: Level 2	210,900	
Special Needs: Level 3	253,560	
Senior Years Technology Education	42,680	
English as an Additional Language	65,000	
Indigenous Academic Achievement (including BSSIP)	47,000	
Indigenous and International Languages	-	
French Language Education	2,146	
Small Schools	108,058	
Enrolment Change Support	5,974	
Northern Allowance	-	
Early Childhood Development Initiative	14,790	
Literacy and Numeracy	81,880	
Education for Sustainable Development	9,800	1,622,987
Equalization		1,024,610
Additional Equalization		-
Adjustment for Days Closed		-
Formula Guarantee		543,998
Other Program Support		
School Buildings Support: "D" Projects	75,060	
Technology Education Equipment Replacement	19,300	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Finalization of Previous Year Support	-	
Curricular Materials	(3,216)	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	91,144
		<u>7,129,592</u>



## OPERATING FUND - REVENUE DETAIL NON-PROVINCIAL GOVERNMENT SOURCES

For the Year Ended June 30, 2020

<b>Federal Government</b>			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:	Accessibility Grant	49,419	
			49,419
<b>Municipal Government</b>			
Special Requirement	7,987,454		
Less: Education Property Tax Credit	(1,040,043)		
Less: Tax Incentive Grant	(315,281)	6,632,130	
Other:		-	6,632,130
<b>Other School Divisions</b>			
Tuition Fees		-	
Transfer Fees		44,850	
Residual Fees		-	
Transportation of Pupils		-	
Other:		-	
			44,850
<b>First Nations</b>			
Tuition Fees		-	
Transportation of Pupils		-	
Other:		-	
			0
<b>Private Organizations and Individuals (Includes GBE's)</b>			
Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
			0
<b>Other Sources</b>			
Interest		19,396	
Donations		9,555	
Other:	Substitutes-Other Sources	2,819	
	Canteen Rentals	1,719	
	Extra Hours for EA	10,000	
	Clinicians Extra Services	5,796	
	Indigenous Extra EA Services	14,958	
	TMO Host Fees	5,000	
			69,243
<b>TOTAL NON-PROVINCIAL GOVERNMENT REVENUE</b>			<u>6,795,642</u>

**OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT**

For the Year Ended June 30

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2020	2019
	Regular Instruction	Student Support Services	Adult Learning Centres	Education and Services	Divisional Administration	Instructional and Other Support Services	Transportation of Pupils	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	8,214,888	1,781,330	-	77	326,650	383,106	645,028	740,039		12,091,118	11,498,921
Employees Benefits and Allowances	574,726	122,023	-	4	31,025	36,707	58,817	80,216		903,518	968,565
Services	315,885	65,847	-	8,820	193,918	90,659	25,316	548,270		1,248,715	1,501,072
Supplies, Materials and Minor Equipment	463,683	18,096	-	5,924	10,818	19,713	290,544	233,949		1,042,727	1,181,805
Interest and Bank Charges									8,748	8,748	6,172
Bad Debt Expense									1,727	1,727	0
Transfers	36,482	-	-	-	-	-	-	-	(PAYROLL TAX) 260,653	297,135	292,491
<b>TOTALS</b>	<b>9,605,664</b>	<b>1,987,296</b>	<b>0</b>	<b>14,825</b>	<b>562,411</b>	<b>530,185</b>	<b>1,019,705</b>	<b>1,602,474</b>	<b>271,128</b>	<b>15,593,688</b>	<b>15,449,026</b>

11

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**

For the Year Ended June 30, 2020

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	727,385						727,385
330 Instructional - Teaching		6,644,531					6,644,531
350 Instructional - Other		551,514					551,514
360 Technical, Specialized and Service							0
370 Secretarial, Clerical and Other	266,496						266,496
390 Information Technology	24,962						24,962
Total Salaries	1,018,843	7,196,045	0	0	0	0	8,214,888
4XX EMPLOYEES BENEFITS AND ALLOWANCES	65,760	508,966					574,726
5-6XX SERVICES							
510 Professional, Technical and Specialized		93,863					93,863
520 Communications	44,240						44,240
540 Travel and Meetings	2,222	5,878					8,100
560 Tuition		1,411					1,411
570 Printing and Binding							0
580 Insurance and Bond Premiums							0
590 Maintenance and Repair Services		21,273					21,273
610 Rentals		14,790					14,790
630 Advertising	2,605						2,605
640 Dues and Fees		1,148					1,148
650 Professional and Staff Development	959						959
680 Information Technology Services		127,496					127,496
Total Services	50,026	265,859	0	0	0	0	315,885
7XX SUPPLIES, MATERIALS AND MINOR EQUIPMENT							
710 Supplies	1,371	238,491					239,862
740 Curricular and Media Materials	25,797	49,690					75,487
760 Minor Equipment		34,909					34,909
780 Information Technology Equipment		113,425					113,425
Total Supplies, Materials and Minor Equipment	27,168	436,515	0	0	0	0	463,683
96X-99 TRANSFERS							
960 School Divisions		36,482					36,482
980 Organizations and Individuals							0
Total Transfers	0	36,482	0	0	0	0	36,482
<b>TOTALS</b>	<b>1,161,797</b>	<b>8,443,867</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,605,664</b>

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

\*\* includes multi-track schools.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**  
For the Year Ended June 30, 2020

<b>STUDENT SUPPORT SERVICES</b>		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							
320	Executive, Managerial and Supervisory	107,916						107,916
330	Instructional - Teaching				1,755	711,834	36,028	749,617
350	Instructional - Other				445,759		120,387	566,146
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	24,793						24,793
380	Clinician		177,867				154,991	332,858
390	Information Technology							0
	Total Salaries	132,709	177,867	0	447,514	711,834	311,406	1,781,330
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	4,063	9,413		50,298	33,141	25,108	122,023
5-6XX	SERVICES							
510	Professional, Technical and Specialized		23,792		11,698			35,490
520	Communications	994	849				1,813	3,656
540	Travel and Meetings	2,627	4,955		5,791	4,352	2,735	20,460
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees	1,143				22		1,165
650	Professional and Staff Development	2,378	915				1,783	5,076
680	Information Technology Services							0
	Total Services	7,142	30,511	0	17,489	4,374	6,331	65,847
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT							
710	Supplies	1,204	886		9,278		306	11,674
740	Curricular and Media Materials		2,087				175	2,262
760	Minor Equipment							0
780	Information Technology Equipment	1,001	983			2,176		4,160
	Total Supplies, Materials and Minor Equipment	2,205	3,956	0	9,278	2,176	481	18,096
96X-99	TRANSFERS							
960	School Divisions							0
980	Organizations and Individuals							0
	Total Transfers	0	0	0	0			0
	<b>TOTALS</b>	146,119	221,747	0	524,579	751,525	343,326	1,987,296

13

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 300**

For the Year Ended June 30, 2020

<b>ADULT LEARNING CENTRES</b>		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials and Minor Equipment	0	0	0
96X-99	TRANSFERS			
960	School Divisions			0
980	Organizations and Individuals			0
999	Recharge			0
	Total Transfers	0	0	0
	<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**

For the Year Ended June 30, 2020

<b>COMMUNITY EDUCATION AND SERVICES</b>		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				77	77
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	77	77
4XX	EMPLOYEES BENEFITS AND ALLOWANCES				4	4
5-6XX	SERVICES					
510	Professional, Technical and Specialized				8,159	8,159
520	Communications					0
540	Travel and Meetings				451	451
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development				210	210
680	Information Technology Services					0
	Total Services	0	0	0	8,820	8,820
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT					
710	Supplies				5,729	5,729
740	Curricular and Media Materials				195	195
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials and Minor Equipment	0	0	0	5,924	5,924
96X-99	TRANSFERS					
980	Organizations and Individuals					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
	<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,825</b>	<b>14,825</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**

For the Year Ended June 30, 2020

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	60,251				60,251
320	Executive, Managerial and Supervisory		78,805	87,832		166,637
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		10,786	88,976		99,762
390	Information Technology					0
	Total Salaries	60,251	89,591	176,808	0	326,650
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	1,690	4,510	24,825		31,025
5-6XX	SERVICES					
510	Professional, Technical and Specialized			50,096	36,197	86,293
520	Communications		951	7,613		8,564
540	Travel and Meetings	11,426	2,082	1,277		14,785
570	Printing and Binding					0
580	Insurance and Bond Premiums			22,548		22,548
590	Maintenance and Repair Services			1,585		1,585
610	Rentals			2,522		2,522
630	Advertising			91		91
640	Dues and Fees	27,887	3,000	716		31,603
650	Professional and Staff Development	7,440	2,271	1,004	15,212	25,927
680	Information Technology Services					0
	Total Services	46,753	8,304	87,452	51,409	193,918
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT					
710	Supplies	706	3,542	2,693		6,941
740	Curricular and Media Materials					0
760	Minor Equipment			416		416
780	Information Technology Equipment		1,976	1,485		3,461
	Total Supplies, Materials and Minor Equipment	706	5,518	4,594	0	10,818
96X-99	TRANSFERS					
960	School Divisions					0
980	Organizations and Individuals					0
999	Recharge					0
	Total Transfers	0	0	0		0
	<b>TOTALS</b>	<b>109,400</b>	<b>107,923</b>	<b>293,679</b>	<b>51,409</b>	<b>562,411</b>

15

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**

For the Year Ended June 30, 2020

<b>INSTRUCTIONAL AND OTHER SUPPORT SERVICES</b>		05	10	20	30	80	
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory			75,068			75,068
330	Instructional - Teaching				67,284		67,284
350	Instructional - Other			107,934			107,934
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology			132,820			132,820
	Total Salaries	0	0	315,822	67,284	0	383,106
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			33,222	3,485		36,707
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications			3,970	726		4,696
540	Travel and Meetings			6,582			6,582
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees			15,647		490	16,137
650	Professional and Staff Development			585	61,786		62,371
680	Information Technology Services			873			873
	Total Services	0	0	27,657	62,512	490	90,659
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT						
710	Supplies			1,160		1,868	3,028
740	Curricular and Media Materials			13,944			13,944
760	Minor Equipment						0
780	Information Technology Equipment			2,741			2,741
	Total Supplies, Materials and Minor Equipment	0	0	17,845	0	1,868	19,713
96X-99	TRANSFERS						
960	School Divisions						0
980	Organizations and Individuals						0
	Total Transfers					0	0
	<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>394,546</b>	<b>133,281</b>	<b>2,358</b>	<b>530,185</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**

For the Year Ended June 30, 2020

<b>TRANSPORTATION OF PUPILS</b>		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	66,865					66,865
350	Instructional - Other						0
360	Technical, Specialized and Service		540,241			25,666	565,907
370	Secretarial, Clerical and Other	12,256					12,256
390	Information Technology						0
	Total Salaries	79,121	540,241		0	25,666	645,028
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	6,481	50,972			1,364	58,817
5-6XX	SERVICES						
510	Professional, Technical and Specialized		1,718				1,718
520	Communications	693	5,158				5,851
540	Travel and Meetings	26	4,770				4,796
550	Transportation of Pupils					1,320	1,320
570	Printing and Binding						0
580	Insurance and Bond Premiums	3,516	6,842				10,358
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees	716					716
650	Professional and Staff Development		557				557
680	Information Technology Services						0
	Total Services	4,951	19,045	0	0	1,320	25,316
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT						
710	Supplies	20	288,808				288,828
740	Curricular and Media Materials						0
760	Minor Equipment		1,716				1,716
780	Information Technology Equipment						0
	Total Supplies, Materials and Minor Equipment	20	290,524		0	0	290,544
96X-99	TRANSFERS						
960	School Divisions						0
980	Organizations and Individuals						0
999	Recharge		(10,377)			10,377	0
	Total Transfers	0	(10,377)	0	0	10,377	0
	<b>TOTALS</b>	<b>90,573</b>	<b>890,405</b>	<b>0</b>	<b>0</b>	<b>38,727</b>	<b>1,019,705</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

For the Year Ended June 30, 2020

<b>OPERATIONS AND MAINTENANCE</b>		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	95,752					95,752
360	Technical, Specialized and Service		612,525		8,886		621,411
370	Secretarial, Clerical and Other	22,876					22,876
390	Information Technology						0
	Total Salaries	118,628	612,525	0	8,886	0	740,039
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	8,424	71,566		226		80,216
5-6XX	SERVICES						
510	Professional, Technical and Specialized		45,069	64,740	1,156	18,875	129,840
520	Communications	994	1,200				2,194
530	Utility Services		266,533		13,274		279,807
540	Travel and Meetings	23	457				480
570	Printing and Binding						0
580	Insurance and Bond Premiums	4,167	83,248		7,683		95,098
590	Maintenance and Repair Services		11,511	4,496		2,915	18,922
610	Rentals						0
620	Property Taxes		14,387		5,171		19,558
630	Advertising						0
640	Dues and Fees	716					716
650	Professional and Staff Development	790	865				1,655
680	Information Technology Services						0
	Total Services	6,690	423,270	69,236	27,284	21,790	548,270
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT						
710	Supplies		131,505	43,199	5,017	15,970	195,691
740	Curricular and Media Materials						0
760	Minor Equipment		17,946			17,659	35,605
780	Information Technology Equipment		2,653				2,653
	Total Supplies, Materials and Minor Equipment	0	152,104	43,199	5,017	33,629	233,949
96X-99	TRANSFERS						
999	Recharge						0
	<b>TOTALS</b>	<b>133,742</b>	<b>1,259,465</b>	<b>112,435</b>	<b>41,413</b>	<b>55,419</b>	<b>1,602,474</b>

19

**OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND**

For the Year Ended June 30, 2020

**Transfers To Capital Fund**

Category "D" School Buildings	-
Bus Reserve	75,000
Bus Purchases	-
Other Vehicles	-
Furniture/Fixtures & Equipment	-
Computer Hardware & Software	-
Assets Under Construction	-
Other: <a href="#">Accessibility Reserve</a>	7,500
<a href="#">Gladstone Elementary School Gym Reserve</a>	7,500
<a href="#">To Close out GES Roof Provincial Project</a>	451

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

90,451

**Less: Transfers From Capital Fund**

	-

0

**Net Transfers To (From) Capital Fund**

90,451

## CAPITAL FUND SCHEDULE OF FINANCIAL POSITION

as at June 30

	2020	2019
<b>Financial Assets</b>		
Cash and Bank	-	-
Due from		
- Provincial Government	60,675	67,300
- Federal Government	-	-
- Municipal Government		-
- First Nations	-	-
- Other Funds	945,611	1,554,992
Accounts Receivable	-	-
Accrued Investment Income	-	-
Portfolio Investments	-	-
	1,006,286	1,622,292
<b>Liabilities</b>		
Overdraft	-	-
Accounts Payable	-	-
Accrued Liabilities	-	-
Accrued Interest Payable	60,675	67,300
Due to		
- Provincial Government	-	-
- Federal Government	-	-
- Municipal Government	-	-
- First Nations	-	-
- Operating Fund	152,049	10,178
Deferred Revenue	101,079	121,837
Borrowings from the Provincial Government	3,279,901	3,594,736
Other Borrowings	-	-
	3,593,704	3,794,051
<b>Net Assets (Debt)</b>	<b>(2,587,418)</b>	<b>(2,171,759)</b>
<b>Non-Financial Assets</b>		
Net Tangible Capital Assets	5,245,387	5,005,320
<b>Accumulated Surplus / Equity *</b>	2,657,969	2,833,561
* Comprised of:		
Reserve Accounts	945,612	1,554,992
Equity in Tangible Capital Assets	1,712,357	1,278,569
	2,657,969	2,833,561

**CAPITAL FUND  
SCHEDULE OF REVENUE, EXPENSES  
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

	2020	2019
<b>Revenue</b>		
Provincial Government		
Grants	9,727	-
Debt Servicing - Principal	314,835	298,389
- Interest	152,991	167,327
Federal Government	-	-
Municipal Government	-	-
Other Sources:		
Investment Income	-	-
Donations	20,758	19,570
MB Hydro grant	-	-
Gain / (Loss) on Disposal of Capital Assets	-	6,088
Gain on receipt of Modular classroom	-	-
	-	-
	-	-
	498,311	491,374
<b>Expenses</b>		
Amortization	611,363	560,173
Interest on Borrowings from the Provincial Government	152,991	167,327
Other Interest	-	-
Other Capital Items	-	-
	764,354	727,500
Current Year Surplus / (Deficit)	(266,043)	(236,126)
Net Transfers from (to) Operating Fund	90,451	125,706
Transfers from Special Purpose Fund	-	-
Net Current Year Surplus (Deficit)	(175,592)	(110,420)
Opening Accumulated Surplus / Equity	2,833,561	2,943,981
Adjustments:	-	-
	-	-
Opening Accumulated Surplus / Equity as adjusted	2,833,561	2,943,981
<b>Closing Accumulated Surplus / Equity</b>	<b>2,657,969</b>	<b>2,833,561</b>

**SCHEDULE OF TANGIBLE CAPITAL ASSETS**  
at June 30, 2020

	Buildings and Leasehold Improvements		School Buses	Other Vehicles	Furniture / Fixtures & Equipment	Computer Hardware & Software *	Land	Land Improvements	Assets Under Construction	2020 TOTALS	2019 TOTALS
	School	Non-School									
<b>Tangible Capital Asset Cost</b>											
Opening Cost, as previously reported	13,408,360	477,552	2,970,046	217,008	511,917	246,207	75,334	-	134,461	18,040,885	17,801,419
Adjustments	-	-	-	-	-	-	-	-	-	-	-
Opening Cost adjusted	13,408,360	477,552	2,970,046	217,008	511,917	246,207	75,334	-	134,461	18,040,885	17,801,419
Add:											
Additions during the year	392,026	-	256,337	-	185,479	-	-	-	17,588	851,430	378,405
Less:											
Disposals and write downs	-	-	-	-	-	-	-	-	-	-	138,939
Closing Cost	13,800,386	477,552	3,226,383	217,008	697,396	246,207	75,334	-	152,049	18,892,315	18,040,885
<b>Accumulated Amortization</b>											
Opening, as previously reported	9,808,345	361,527	2,358,420	168,971	240,763	97,539		-		13,035,565	12,614,331
Adjustments	-	-	-	-	-	-		-		-	-
Opening adjusted	9,808,345	361,527	2,358,420	168,971	240,763	97,539		-		13,035,565	12,614,331
Add:											
Current period Amortization	320,186	11,994	142,458	15,918	63,682	57,125		-		611,363	560,173
Less:											
Accumulated Amortization on Disposals and Writedowns	-	-	-	-	-	-		-		-	138,939
Closing Accumulated Amortization	10,128,531	373,521	2,500,878	184,889	304,445	154,664		-		13,646,928	13,035,565
<b>Net Tangible Capital Asset</b>	3,671,855	104,031	725,505	32,119	392,951	91,543	75,334	-	152,049	5,245,387	5,005,320
<b>Proceeds from Disposal of Capital Assets</b>	-	-	-	-	-	-				-	6,088

\* Includes network infrastructure.



**SCHEDULE OF CAPITAL RESERVE ACCOUNTS  
For the Year Ended June 30, 2020**

Fund Name >	Buses	GES Gym	MCI Foods Lab	PES Gym Floor	Accounting Program	Sub-Totals
Opening Balance, July 1, 2019	427,895	390,000	-	11,642	-	<b>829,537</b>
Additions: (Provide a description of each transaction)						
<b>Annual Contributions to Bus Reserve</b>	75,000					75,000
Contribution to GES Gym Accessibility		7,500				7,500
						-
						-
						-
						-
						-
<b>Total Additions</b>	<b>75,000</b>	<b>7,500</b>	-	-	-	<b>82,500</b>
Withdrawals: (Provide a description of each transaction)						
Purchase of 2 school buses	256,337					256,337
Cost of site improvements						-
HVAC Control upgrades						-
						-
						-
						-
						-
<b>Total Withdrawals</b>	<b>256,337</b>	-	-	-	-	<b>256,337</b>
Closing Balance, June 30, 2020	<b>246,558</b>	397,500	-	11,642	-	<b>655,700</b>

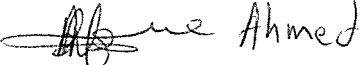
24

**SCHEDULE OF CAPITAL RESERVE ACCOUNTS**  
For the Year Ended June 30, 2020

Fund Name >	Accessibility	Capital Betterment Projects	GES Site Improvements			Totals (includes totals from previous page)
Opening Balance, July 1, 2019	81,926	259,671	383,858	-	-	1,554,992
Additions: (Provide a description of each transaction)						
Annual Contributions to Bus Reserve						75,000
Contribution to GES Gym						7,500
Accessibility	7,500					7,500
						-
						-
						-
						-
						-
<b>Total Additions</b>	7,500	-	-	-	-	90,000
Withdrawals: (Provide a description of each transaction)						
Purchase of 2 school buses						256,337
Cost of site improvements			367,809			367,809
HVAC Control upgrades		75,234				75,234
						-
						-
						-
						-
						-
<b>Total Withdrawals</b>	-	75,234	367,809	-	-	699,380
Closing Balance, June 30, 2020	89,426	184,437	16,049	-	-	945,612

I certify that the information above is true and correct and that the withdrawals have been made for the purposes approved by the Public Schools Finance Board.

Oct 27, 2020  
Date

  
Secretary-Treasurer

**SPECIAL PURPOSE FUND  
SCHEDULE OF FINANCIAL POSITION**

as at June 30

	2020	2019
<b>Financial Assets</b>		
Cash and Bank	76,408	47,292
GST Receivable	2,322	-
Accrued Investment Income	-	-
Portfolio Investments	-	-
	78,730	47,292
<b>Liabilities</b>		
School Generated Funds Liability	-	-
Accounts Payable	-	-
Accrued Liabilities	-	-
Due to Other Funds	-	-
Deferred Revenue	-	-
	0	0
<b>Accumulated Surplus *</b>	78,730	47,292
* Comprised of:		
School Generated Funds Accumulated Surplus	78,730	47,292
Other Funds Accumulated Surplus	-	-
<b>Accumulated Surplus *</b>	78,730	47,292

**SPECIAL PURPOSE FUND  
SCHEDULE OF REVENUE, EXPENSES  
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

	2020	2019
<b>Revenue</b>		
School Generated Funds	180,739	233,852
Other Funds	-	-
	-	-
	<u>180,739</u>	<u>233,852</u>
<b>Expenses</b>		
School Generated Funds	149,301	239,288
Other Funds	-	-
	-	-
	<u>149,301</u>	<u>239,288</u>
Current Year Surplus (Deficit)	31,438	(5,436)
Transfers (to) Operating Fund	-	-
Transfers (to) Capital Fund	-	-
Net Current Year Surplus (Deficit)	<u>31,438</u>	<u>(5,436)</u>
Opening Accumulated Surplus	47,292	52,728
Adjustments: School Generated Funds	-	-
Other Funds	-	-
Opening Accumulated Surplus as adjusted	<u>47,292</u>	<u>52,728</u>
<b>Closing Accumulated Surplus</b>	<u><u>78,730</u></u>	<u><u>47,292</u></u>

**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS  
(UNAUDITED)**

ENROLMENTS BY PROGRAM	F.T.E. Enrolment September 30, 2019
<b>REGULAR INSTRUCTION</b>	
English Language - Single Track	1,025.5
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	0.0
	<hr/>
<b>TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS</b>	<u><u>1,025.5</u></u>

<b>TRANSPORTATION OF PUPILS</b>	
TRANSPORTED STUDENTS (September 30)	623
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	496,877
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	488,111
LOADED KILOMETERS (For the period ended June 30)	292,630

**FULL TIME EQUIVALENT PERSONNEL (UNAUDITED)**

For the 2019/20 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, & Supervisory	6.24	1.00			1.60	0.95	0.75	0.95	11.49
330	Instructional - Teaching	75.90	6.80				0.50			83.20
350	Instructional - Other	16.87	15.92				3.80			36.59
360	Technical, Specialized And Service							25.25	15.05	40.30
370	Secretarial, Clerical And Other	6.70	0.60			2.35		0.40	0.40	10.45
380	Clinician		3.25							3.25
390	Information Technology	0.40					1.85			2.25
<b>TOTALS (excluding Trustees)</b>		106.11	27.57	0.00	0.00	3.95	7.10	26.40	16.40	187.53

510 Contracted Clinicians (include private clinicians where possible)		0.50
--	--	------

310 TRUSTEES		7.00
--------------	--	------

**CALCULATION OF ADMINISTRATION COSTS  
AS A PERCENTAGE OF TOTAL EXPENSES**

**Administration Costs**

Divisional Administration, Function 500	562,411
Less: Liability Insurance	22,548
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>539,863 (A)</u>

**Expense Base**

Total Operating Expenses	15,593,688
Plus: Transfers to Capital	90,451
Less: Adult Learning Centres, Function 300	0
	<u>15,684,139 (B)</u>

**Percentage (A) / (B)**

3.44%

**% increase in 2019/20 Special Requirement**

2.00% Limit Met

**Maximum Allowable Percentage**

3.53%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.53%	3.42%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	2.94% + (5,000 - enrolment) x 0.0001475%	
2% Special Requirement limit exceeded - To a maximum of 3.42%	2.85% + (5,000 - enrolment) x 0.0001425%	

**Self-Funded Expenses (fully offset by incremental revenues):**

**International Student Programs**

Expenses (1)	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	-
	<u>0</u>
Associated Revenue <sup>(2)</sup>	<u>-</u>

**Self-Administered Pension Plans**

Expenses (1)	
Administration (deducted above)	- *
Other: _____	-
	-
	<u>0</u>
Associated Revenue <sup>(2)</sup>	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from international students or the pension plan administration fee.

**CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES**

CALCULATION OF ALLOWABLE EXPENSES		REDUCTIONS TO EXPENSES						ALLOWABLE EXPENSES
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
<<<< (from Appendix A) >>>>			<<<< (from Appendix B) >>>>					
210 - 260 Student Support Services	1,643,970	0	573,975	0	0	0	5,796	1,064,199
270 Counselling and Guidance	343,326	0	0	0	0	0	0	343,326
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	14,825		14,790	0	0	0	0	
620 Library / Media Centre	394,546	0	0	0	0	0	0	394,546
630 Professional and Staff Development	133,281	0	0	0	28,583	0	2,819	101,879
800 Operations and Maintenance	1,602,474	577,505	0	75,060	0	0	49,419	2,055,500
ALLOCATED ADJUSTMENTS/REDUCTIONS		577,505	588,765	75,060	28,583	0	58,034	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	1,034,222	16,084	324,558	44,850	41,232	(1)
<b>TOTALS</b>	<b>4,132,422</b>	<b>577,505</b>	<b>1,622,987</b>	<b>91,144</b>	<b>353,141</b>	<b>44,850</b>	<b>99,266</b>	<b>3,959,450</b>

OTHER FUNCTION/PROGRAMS EXPENSES	11,461,266	<input type="checkbox"/> OPEN OR CLOSE DETAIL
<b>TOTAL EXPENSES</b>	<b>15,593,688</b>	

CALCULATION OF UNSUPPORTED EXPENSES		
OTHER FUNCTION/PROGRAMS EXPENSES	11,461,266	
TOTAL ALLOWABLE EXPENSES	3,959,450	
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(1,460,946)	<input type="checkbox"/> OPEN OR CLOSE DETAIL
Base Support (from page 8)	(3,846,853)	
Formula Guarantee (from page 8)	(543,998)	
SCHOOL BUS AMORTIZATION (from TCA Sched page 23)	142,458	
<b>TOTAL UNSUPPORTED EXPENSES</b>	<b>9,711,377</b>	

30





**CALCULATION OF ALLOWABLE EXPENSES**

OTHER PROVINCIAL GOVERNMENT REVENUE:	Allocated	Unallocated	Total
Other Dept. of Education			
General Support Grant		224,360	224,360
Education Property Tax Credit		1,040,043	1,040,043
Tax Incentive Grant		315,281	315,281
All other	128,781		128,781
Other Provincial Government Departments	0		0
<b>Total Revenue</b>	<b>128,781</b>	<b>1,579,684</b>	<b>1,708,465</b>

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 30 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:	Allocated	Unallocated	Total
Federal Government			
Tuition Fees	0		0
All other	49,419		49,419
Municipal Government			
Net Special Requirement		6,632,130	6,632,130
Other	0		0
Other School Divisions			
Tuition Fees	0		0
Transfer Fees	44,850		44,850
Residual Fees	0		0
All other	0		0
First Nations			
Tuition Fees	0		0
All other	0		0
Private Organizations and Individuals			
Tuition Fees	0		0
Ancillary Services	0		0
Other Sources			
Interest		19,396	19,396
Donations	9,555		9,555
Other	40,292		40,292
<b>Total Revenue</b>	<b>144,116</b>	<b>6,651,526</b>	<b>6,795,642</b>

OTHER PROVINCIAL GOVERNMENT REVENUE:	
Total Revenue	1,708,465
Education Property Tax Credit	(1,040,043)
Tax Incentive Grant	(315,281)
PROVINCIAL REVENUE FOR EQUALIZATION	<b>353,141</b>
(to agree with Other Provincial Gov't Revenue on page 30)	

NON-PROVINCIAL SOURCES:	
TOTAL ALLOCABLE FEES	<b>44,850</b>
(Tuition, Transfer and Residual Fees)	

TOTAL ALLOCABLE OTHER REVENUE	<b>99,266</b>
(to agree with total other revenue on page 30)	

<b>TOTAL ALLOCABLE NON-PROV. SOURCES</b>	<b>144,116</b>
--	----------------

**PINE CREEK SCHOOL DIVISION  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. Nature of Organization and Economic Dependence**

The Pine Creek School Division (Division) is a public body that provides education services to residents within its geographic location. The Division is funded mainly by grants from the Province of Manitoba (Province), and a special levy on the property assessment included in the Division's boundaries. The Division is exempt from income tax and is a registered charity under the Income Tax Act.

The Division is economically dependent on the Province for the majority of its revenue and capital financing requirements. Without this funding, the Division would not be able to continue its operations.

**2. Significant Accounting Policies**

The consolidated financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles established by PSAB of the Chartered Professional Accountants (CPA) of Canada.

**a) Reporting Entity and Consolidation**

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the operating fund, capital fund, and special purpose fund of the Pine Creek School Division. The Division reporting entity includes school generated funds.

All inter-fund accounts and transactions are eliminated upon consolidation.

**b) Trust funds**

The Division administers various trust funds. Trust funds and their related operations are not included in the consolidated financial statements as they are not owned or controlled by the Division. A schedule of trust funds is attached as part of the notes to the consolidated financial statements.

Trust funds, under PSAB are properties assigned to a trustee (school division) under a trust agreement or statute; the trustee merely administers the terms and conditions embodied in the agreement, and it has no unilateral authority to change the conditions set out in the trust indenture.

**c) Basis of Accounting**

Revenues and expenses are reported on the accrual basis of accounting except when the accruals cannot be determined with a reasonable degree of certainty or when their

estimation is impracticable. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

#### **d) Fund Accounting**

The fund method of accounting is employed by the Division to record financial transactions in separate funds as defined by Financial Reporting and Accounting in Manitoba Education (FRAME) in accordance with the purpose for which the funds have been created.

The Operating Fund is maintained to record all the day to day operating revenues and expenses. The Capital Fund is used to account for the acquisition, amortization, disposal and financing of capital assets. The Special Purpose Fund is used to account for school generated funds and charitable foundations controlled by the Division.

#### **e) School Generated Funds**

School generated funds are moneys raised by the school, or under the auspices of the school, through extra-curricular activities for the sole use of the school that the principal of each school, subject to the rules of the school board, may raise, hold, administer and expend for the purposes of the school.

Only revenue and expenses of school generated funds controlled by the Division are included in the Consolidated Statement of Revenue, Expenses and Accumulated Surplus. To be deemed as controlled, a school must have the unilateral authority to make the decisions as to when, how and on what the funds are to be spent.

Period end cash balances of all school generated funds are included in the Consolidated Statement of Financial Position. The uncontrolled portion of this amount is reflected in the School Generated Funds Liability account. Examples of uncontrolled school generated funds are parent council funds, other parent group funds, student council funds and travel club funds. Revenues and expenses of uncontrolled school generated funds are not included in the consolidated financial statements.

#### **f) Tangible Capital Assets**

Tangible capital assets are non-financial assets that are used by the Division to provide services to the public and have an economic life beyond one fiscal year. Tangible capital assets include land, buildings, buses, other vehicles, furniture and equipment, computers, capital leases, leasehold improvements, and assets under construction.

To be classified as tangible capital assets, each asset other than land must individually meet the capitalization threshold for its class as prescribed by FRAME.

Asset Description	Capitalization Threshold	Estimated Useful Life (years)
Land Improvements	50,000	10
Buildings – brick, mortar and steel	50,000	40
Buildings – wood frame	50,000	25
School buses	50,000	10
Vehicles	10,000	5
Equipment	10,000	5
Network Infrastructure	25,000	10
Computer Hardware, Servers & Peripherals	10,000	4
Computer Software	10,000	4
Furniture & Fixtures	10,000	10
Leasehold Improvements	25,000	Over term of lease

Grouping of assets is not permitted except for computer work stations.

With the exception of land, donated capital assets and capital leases, all tangible capital assets, are recorded at historical cost, which includes purchase price, installation costs and other costs incurred to put the asset into service.

Buildings are recorded at historical cost when known. For buildings acquired prior to June 30, 2005 where the actual cost was not known, the replacement value for insurance purposes as at June 30, 2005 was regressed to the date of acquisition using a regression index based on Southam and CanaData construction cost indices.

Capital leases are recorded at the present value of the minimum lease payments excluding executory costs (e.g. insurance, maintenance costs, etc.). The discount rate used to determine the present value of the lease payments is the lower of the Division's rate for incremental borrowing or the interest rate implicit in the lease.

Donated tangible capital assets are recorded at fair market value at the date of donation. Deferred revenue is recorded in an equivalent amount, for all donated assets except land. The deferred revenue will be recognized as revenue over the useful life of the related asset, on the same basis that the asset is amortized.

All land acquired prior to June 30, 2006 has been valued by the Crown Lands and Property Agency.

All tangible capital assets, except for land, capital leases, and assets under construction, are amortized on a straight-line basis over their estimated useful lives as prescribed by FRAME. Land is not amortized. Capital leases with lease terms that have a bargain purchase option or allow ownership to pass to the Division are

amortized over the useful life of the asset class. All other capital leases are amortized over the lesser of the lease term and the useful life of the asset class.

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal if not fully amortized.

Assets under construction are not amortized until the date of substantial completion. Interest on funds used to finance school buildings under construction is capitalized for the periods preceding the date of substantial completion.

**g) Employee Future Benefits**

The Province of Manitoba pays the employer portion of the Teachers' Retirement Allowances Fund (TRAF), the pension plan for all certified teachers of the Division. The Division does not contribute to TRAF, and no costs relating to this plan are included in the Division's financial statements.

However, the Division provides other future benefits to its employees. These benefits include supplemental employment benefits and sick leave. These benefits are event driven and the costs are recognized when the event becomes known. Effective in the 2011/2012 fiscal year, expected future payment on non-vested accumulated sick leave benefits for employees based on estimated sick days that will be used over earned per year has been set up as a future benefit.

**h) Capital Reserve**

Certain amounts, as approved by the Board of Trustees and the Public Schools Finance Board (PSFB), have been set aside in reserve accounts for future capital purposes. These Capital Reserve accounts are internally restricted funds that form part of the Accumulated Surplus presented in the Consolidated Statement of Financial Position.

**i) Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

**j) Financial instruments**

There are no significant terms and conditions related to financial instruments (cash, accounts receivable, investments, bank indebtedness, accounts payable and long-term debt) that may affect the amount, timing and certainty of future cash flows. The Division is exposed to credit risk from the potential non-payment of accounts

receivable. However, the majority of the receivables are from local, provincial and federal governments, and therefore, the credit risk is minimal. The carrying amounts of the financial instruments approximate their carrying values, unless otherwise noted.

**k) Liability for Contaminated Sites**

The Division has adopted PS3260 Liability for Contaminated Sites effective March 31, 2015. No sites have been identified and no liability has been established in Pine Creek School Division.

**3. Overdraft**

The Division has an authorized line of credit with Stride Credit Union of \$4,000,000 by way of overdrafts and is repayable on demand at prime less 0.25%; interest is paid monthly. Overdrafts are secured by borrowing by-law.

**4. Employee Future Benefits**

Employee Future Benefits are benefits earned by employees in the current period, but will not be paid out until future periods and include vacation accrual, supplemental employment and sick leave benefits. As well, expected future payment on non-vested accumulated sick leave benefits for employees based on estimated sick days that will be used over earned per year has been set up as a future benefit.

**5. Deferred Revenue**

The deferral method of accounting is used for revenues received that, pursuant to legislation, regulation or agreement, may only be used for specific purposes. These amounts are recognized as revenue in the fiscal year the related expenses are incurred or services performed. The following is a breakdown of the account balance:

	Balance as at June 30, 2019	Additions in the period	Revenue recognized in the period	Balance as at June 30, 2020
Manitoba Textbook Bureau	\$ 0	\$ 0	\$ 0	\$ 0
Education Property Tax Credit	\$ 329,730	\$ 550,696	\$ 329,730	\$ 550,696
International Tuition	\$ 0	\$ 0	\$ 0	\$ 0
Donated Capital Assets	\$ 121,837	\$ 0	\$ 20,758	\$ 101,079
Other special purpose funds	\$ 0	\$ 0	\$ 0	\$ 0
	<u>\$ 451,567</u>	<u>\$ 550,696</u>	<u>\$ 350,488</u>	<u>\$ 651,775</u>

**6. Borrowings from the Provincial Government**

The borrowings from the Provincial Government of the Division are in the form of twenty-year debentures and promissory notes payable, principal and interest, in twenty

equal yearly installments and maturing at various dates from 2021 to 2039. Payment of principal and interest is funded entirely by grants from the Province of Manitoba, except for the debt on self-funded capital projects. The debentures and promissory notes carry interest rates that range from 3.375% to 6.875%.

Debenture and promissory note interest expense payable as at June 30, 2020, is accrued and recorded in Accrued Interest Payable, and a grant in an amount equal to the interest accrued on provincially funded debentures and promissory notes is recorded in Due from the Provincial Government. The future debenture and promissory note principal and interest repayments are:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$298,935	\$142,521	\$441,456
2022	\$282,865	\$126,776	\$409,641
2023	\$255,280	\$112,325	\$367,605
2024	\$234,134	\$ 99,867	\$334,001
2025	<u>\$184,845</u>	<u>\$ 88,938</u>	<u>\$273,783</u>
Thereafter	<u>\$2,023,842</u>	<u>\$464,307</u>	<u>\$2,488,149</u>
	<u>\$3,279,901</u>	<u>\$1,034,734</u>	<u>\$4,314,635</u>

## 7. Net Tangible Capital Assets

The Schedule of Tangible Capital Assets (TCA), page 23 of the audited financial statements, provides a breakdown of cost, accumulated amortization and net book value by class. The amount of interest capitalized in the period included in Assets under Construction was \$0 (previous year \$0).

	Gross Amount	Accumulated Amortization	2020 Net Book Value
Owned-tangible capital assets	<u>\$18,892,315</u>	<u>\$13,646,928</u>	<u>\$5,245,387</u>

## 8. Accumulated Surplus

The consolidated accumulated surplus is comprised of the following:

	<u>2020</u>
Operating Fund	
Designated Surplus	\$ 0
Undesignated Surplus	\$ 561,071
Non Vested Sick Leave to date	(\$ 45,981)
	<u>\$ 515,090</u>
Capital Fund	
Reserve Accounts	\$ 945,612
Equity in Tangible Capital Assets	<u>\$1,712,357</u>
	<u>\$2,657,969</u>
Special Purpose Fund	
School Generated Funds	\$ 78,730
Other Special Purpose Funds	<u>\$ 0</u>
	<u>\$ 78,730</u>
Total Accumulated Surplus	<u>\$ 3,251,789</u>



Reserve Accounts under the Capital Fund represents internally restricted reserves for specific purposes approved by the Board of Trustees and PSFB. A Schedule of Capital Reserve Accounts is provided on page 24 (and 24A) of the audited financial statements.

	<u>2020</u>
Bus reserves	\$ 246,558
Other reserves	<u>\$ 699,054</u>
Capital Reserve	<u>\$ 945,612</u>

**9. Municipal Government – Property Tax and related Due from Municipal Government**

Education property tax or Special Levy is raised as the Division’s contribution to the cost of providing public education for the students resident in the division. The Municipal Government-Property Tax shown on the consolidated revenue and expense statement is raised over the two calendar (tax) years; 49.50% from 2019 tax year and 50.50% from 2020 tax year. Below are the related revenue and receivable amounts:

	<u>2020</u>	<u>2019</u>
Revenue–Municipal Government-Property Tax	<u>\$6,632,130</u>	<u>\$6,451,976</u>
Receivable-Due from Municipal-Property Tax	<u>\$3,293,779</u>	<u>\$3,182,677</u>

**10. Interest Received and Paid**

The Division received interest during the year of \$19,396 (previous year \$26,091); interest paid during the year was \$161,739 (previous year \$173,499).

Interest expense is included in Fiscal and is comprised of the following:

	<u>2020</u>
Operating Fund	
Fiscal-short term loan, interest and bank charges	\$ 8,748
Capital fund	
Debenture debt and promissory note interest	\$152,991
Other interest	<u>\$ 0</u>
	<u>\$161,739</u>

The accrual portion of debenture debt interest expense of \$60,675 included under the Capital Fund-Debenture debt/promissory note interest, is offset by an accrual of the debt servicing grant from the Province of Manitoba.

**11. Expenses by object**

Expenses in the consolidated statement of revenue, expenses and accumulated surplus are reported by function as defined by FRAME. Below is the detail of expenses by object:

	Actual <u>2020</u>	Budget <u>2020</u>	Actual <u>2019</u>
Salaries	\$12,091,118	\$11,581,661	\$11,498,921
Employees benefits & allowances	\$ 903,518	\$ 919,152	\$ 968,565
Services	\$ 1,248,715	\$ 1,475,823	\$ 1,501,072
Supplies, materials & minor equipment	\$ 1,042,727	\$ 1,176,594	\$ 1,181,805
Interest	\$ 161,739	\$ 8,000	\$ 173,499
Bad debts	\$ 1,727	\$ 0	\$ 0
Payroll tax – and transfers	\$ 297,135	\$ 284,339	\$ 292,491
Amortization	\$ 611,363	\$ 0	\$ 560,173
School generated funds	\$ 148,858	\$ 0	\$ 239,288
	\$16,506,900	\$15,445,569	\$16,415,814

## 12. Significant Event:

On March 20, 2020, the Manitoba government declared a province-wide state of emergency and the Chief Public Health Officer issued public health orders to protect the health and safety of all Manitobans and reduce the spread of COVID-19. As a result, the Division has implemented specific measures to reduce the risk of spreading COVID-19 within its facilities and community. Given the dynamic nature of these circumstances, the related financial impact for the future cannot be reasonably estimated at this time.